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Councillors:

L Wright (Chairman), W Addy, R Avrili, T Choksi, J Marsh, P Merryweather, J Parsons, P Russell, J Thompson, and R Zavacky

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 19th October 2026 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese

Clerk to Meppershall Parish Council

Dated: 14th October 2026

MEETING AGENDA

- | | |
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| 1345. APOLOGIES FOR ABSENCE | 7:00pm |
| 1346. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| <ul style="list-style-type: none">a. Notice regarding openness and transparency of meeting.b. To resolve to extend the meeting finish time beyond 2 hours.c. Other information. | |
| 1347. MEMBERS INTERESTS* | 7:06pm |
| <ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.b. To receive written requests for dispensations for disclosable pecuniary interests (if any).c. To grant any requests for dispensation as appropriate. | |
| 1348. PUBLIC SESSION | 7:10pm |
| <p>The Chair will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:</p> <ul style="list-style-type: none">a. Ward Councillor.b. Village organisations.c. to receive questions from the public sent to the Clerk, andd. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

1349. MINUTES

7:25pm

- a. To receive and approve distributed minutes of the Meeting of Meppershall Parish Council held on Monday 14th September 2026.

1350. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedures

7:28pm

- i. To agree data audit working group.

b. Consultation and meetings

7:31pm

- i. To consider response to CBC Minerals and Waste scoping consultation.
- ii. To consider attendance at CBC Parish Council forum - 2nd November 2026.

c. Stocken House

7:37pm

- i. Update on identified issues, risks, meetings and actions required regarding land transfer to include revised play area layout and standpipe alternative.

d. IT and Communications

7:40pm

- i. Update from the Clerk including input from councillors on new website designs.

1351. FINANCE

a. Budget v Actual

7:43pm

- i. To review budget v actual for 2026-2027 (half year).

b. Purchase Orders / Contracts

7:48pm

- i. To agree hire of Wanderbus for former councillor Paul Smiths funeral.
- ii. SLCC Regional Training Seminar – 4th November - £85.
- iii. Breakthrough Communication Training sign up - £150
- iv. To approve all other purchase orders.

c. Audit 2025-2026

7:54pm

- i. To receive External Auditor Report and Certificate regarding 2025-2026 accounts.

d. Budget 2027-2028

7:57pm

- i. To agree budget working group.

e. Document approval

8:00pm

- i. To approve journal entries, bank reconciliations and bank statements.

f. Orders for the payment of money

8:05pm

- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

1352. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration.

8:10pm

- i. CB/26/02624/FULL - Land South of Campton Road - Change of use from fully agricultural to part commercial storage, siting of storage containers, hardstanding and soil bund (Retrospective). *Response by 21st October.*
- ii. CB/26/02814/FULL - Meppershall Airfield, Campton Road - Erection of a portal frame building for the storage of aircraft parts and associated aviation equipment. *Comments by 22nd October.*
- iii. CB/26/03048/VOC - Former site of Tower View Nurseries, Fildyke Road - Removal of condition number 5, of planning permission CB/18/04569/FULL: removal of condition 5 as this is unachievable. *Response by 10th November.*
- iv. CB/25/03804/OUT - Land East of Coneygate - Outline Application: Erection of up to 150 dwellings including affordable housing, with public open space, landscaping and

sustainable drainage system (SuDS) and vehicular access. All matters reserved except for means of access. (Revised Development Framework Plan, additional woodland planting, 10m-wide bat corridor, 15m minimum landscape buffer S & SE boundaries, additional streets trees have been provided, pumping station reorientated, offset to N & NE boundary, indicative Bat Mitigation Strategy Plan, Building Heights Plan, updated Landscape Strategy Plan, access raised junction plateau with a paved shared and temporary construction access from Stondon Road). *Comments by 2nd November.*

- v. To consider advertising amendments to planning application CB/25/03804/OUT - Land East of Coneygate with residents.

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

1353. NEIGHBOURHOOD PLAN

- a. **Update from Clerk and Mr Pain on:** 8:40pm
- i. Extension to Conservation Area.
 - ii. Design Guide.
 - iii. Draft Plan.

1354. HIGHWAYS AND TRANSPORT

- a. **Update on footpath installation from Poppy Gardens to Crackle Hill.** 8:43pm
- b. **Update on all other highways issues.** 8:46pm

1355. ENVIRONMENT AND LEISURE

- a. **Update on events planning and actions required** 8:50pm
- b. **To approve sign layouts and detail.** 8:55pm
- c. **Update on Allotment Access Track Agreements.** 8:58pm
- d. **Update on Allotments including any actions.** 9:01pm
- e. **Update on ORM including any actions.** 9:04pm
- f. **Update on Centenary Field including any actions.** 9:07pm
- g. **Update on play area refurbishment of Gregory Close.** 9:10pm
- h. **Update on all other environment and leisure issues.** 9:13pm

1356. CLOSE OF THE MEETING

9:16pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

TIMINGS – All timings are indicative only

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be ordinary meetings on 23rd November 2026 and 11th January 2027. The cut-off time for the receipt of papers for the November meeting agenda is 5 p.m. on 11th November 2026.