



Parish Clerk – Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07480 251746
E: clerk@meppershall-pc.gov.uk
W: www.meppershall-pc.gov.uk

Councillors:

L Wright (Chairman), W Addy, R Avrili, T Choksi, J Marsh, P Merryweather, J Parsons, P Russell, J Thompson, and R Zavacky

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 20th July 2026 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

- | | |
|---|--------|
| 1319. APOLOGIES FOR ABSENCE | 7:00pm |
| 1320. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| <ul style="list-style-type: none">a. Notice regarding openness and transparency of meeting.b. To resolve to extend the meeting finish time beyond 2 hours.c. Other information. | |
| 1321. MEMBERS INTERESTS* | 7:06pm |
| <ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.b. To receive written requests for dispensations for disclosable pecuniary interests (if any).c. To grant any requests for dispensation as appropriate. | |
| 1322. PUBLIC SESSION | 7:10pm |
| <p>The Chair will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:</p> <ul style="list-style-type: none">a. Ward Councillor.b. Village organisations.c. to receive questions from the public sent to the Clerk, andd. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

1323. MINUTES

7:25pm

- a. To receive and approve distributed minutes of the Meeting of Meppershall Parish Council held on Monday 8th June 2026.

1324. PROCEDURES, CONSULTATIONS & LEGAL

a. Working Group meeting updates

7:28pm

- i. To receive minutes and proposals from Community Engagement WG:
 - 1. To approve summer holiday children's activity event (27/08 – 10am).
 - 2. To approve Meppershall Eats event (August bank holiday weekend).
 - 3. To approve Christmas Tree Light Switch on event (28/12).
 - 4. To approve Christmas Pensioners Lunch (17/12 – 12noon – 2:30pm).
 - 5. To approve Meppershall Gala (10/07/2027).

b. Consultations

7:40pm

- i. To agree response to CBC consulting on the Strategic Environmental Assessment (SEA) Scoping Report. *Consultation ends on 20th July.*
- ii. To consider and agree delegation of response to CBC consultation on submitted sites for inclusion in the Local Plan. *Consultation ends on 17th August.*

c. Stocken House

7:50pm

- i. Update on identified issues, risks, meetings and actions required regarding land transfer to include revised play area layout and standpipe alternative.

d. IT and Communications

7:53pm

- i. Update from the Clerk including input from councillors on new website designs.

1325. FINANCE

a. To approve transfer of Gregory Close play area from CBC to MPC post refurbishment.

7:56pm

b. To approve delegation of signing best value electricity contract to Clerk.

8:00pm

c. Purchase Orders / Contracts

8:03pm

- i. Event 'no parking' and 'resident only parking' signage.
- ii. Event branded gazebo.
- iii. Event first aid kit.
- iv. Food hygiene course for Clerk.
- v. Pitch paint.
- vi. Defib replacement battery.
- vii. To approve all other purchase orders.

d. Document approval

8:10pm

- i. To approve journal entries, bank reconciliations and bank statements.

e. Orders for the payment of money

8:13pm

- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

1326. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration.

8:16pm.

- i. CB/25/03804/OUT - Land East of Coneygate - Outline Application: Erection of up to 150 dwellings including affordable housing, with public open space, landscaping and sustainable drainage system (SuDS) and vehicular access. All matters reserved except for means of access. (amendments of change to site location and updated documentation to address concerns raised by the consultees). *Comments by 23rd July.*

b. Planning Appeals for consideration.

8:21pm

- i. App Ref: 6011001 - CB/26/00905/VOC - Land North of Fildyke Road - Removal of condition number 4 and 5 of planning permission CB/25/01405/FULL (Erection of four dwellings (Use Class C3) including two bungalows with associated private drive and landscaping). Variation sought that a financial contribution via S106 be more appropriate. *Written representations by 4th August.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

1327. NEIGHBOURHOOD PLAN

a. Update from Clerk and Mr Pain on:

8:25pm

- i. Extension to Conservation Area.
ii. Design Guide.
iii. Draft Plan.

1328. HIGHWAYS AND TRANSPORT

a. VAS installation update.

8:35pm

b. Update on concerns regarding footpath installation from Poppy Gardens to Crackle Hill.

8:38pm

c. Update on Highways issues.

8:43pm

1329. ENVIRONMENT AND LEISURE

a. Update on complaint to Anglian Water about water pressure in village.

8:46pm

b. Update on Allotment Access Track Agreements.

8:49pm

c. Update on Allotments including any actions.

9:05pm

d. To consider request to store Shefford Town Council water bowser at Allotments.

9:08pm

e. Update on ORM including any actions.

9:11pm

f. Update on Centenary Field including any actions.

9:14pm

g. To consider organising CPR/AED training for residents via EAAA.

9:17pm

h. Update on all other environment and leisure issues.

9:20pm

1330. STAFF MATTERS

a. Allotment Co-ordinator update.

9:23pm

b. To approve recruitment of Community Engagement Officer.

9:26pm

1331. CLOSE OF THE MEETING

9:30pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

TIMINGS – All timings are indicative only

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be ordinary meetings on 14th September 2026 and 19th October 2026. The cut-off time for the receipt of papers for the September meeting agenda is 5 p.m. on 28th August 2026.