



Parish Clerk – Miss A Marabese
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Councillors:

J Parsons (Chairman), W Addy, R Avrili, T Choksi, J Marsh, P Merryweather, P Russell, J Thompson, L Wright, and R Zavacky

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 13th April 2026 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

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| 1275. APOLOGIES FOR ABSENCE | 7:00pm |
| 1276. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| a. Notice regarding openness and transparency of meeting. | |
| b. To resolve to extend the meeting finish time beyond 2 hours. | |
| c. Other information. | |
| 1277. MEMBERS INTERESTS* | 7:07pm |
| a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point. | |
| b. To receive written requests for dispensations for disclosable pecuniary interests (if any). | |
| c. To grant any requests for dispensation as appropriate. | |
| 1278. PUBLIC SESSION | 7:10pm |
| The Chair will suspend Standing Orders for a period of up to 30 minutes to receive community reports from: | |
| a. Ward Councillor. | |
| b. Village organisations. | |
| c. to receive questions from the public sent to the Clerk, and | |
| d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

1279. MINUTES

7:25pm

- a. To receive and approve distributed minutes of the Extraordinary Meeting of Meppershall Parish Council held on Monday 9th March 2026.

1280. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedures

7:28pm

- i. To approve data audit and next steps as part of digital and data compliance actions.

b. Health & Safety and Risk Management

7:31pm

- i. To receive MPC Risk Review Assessment report for 2025-2026 (actions to March 2026).

c. Consultations and meetings

7:36pm

- i. Update on meeting with Poppy Hill MAT Trustees.
- ii. Update on Police priority setting meeting.
- iii. To consider attendance at CBC General Purposes Committee Meeting on 17th April 9am where it is proposed that number of councillors for MPC is reduced from 10 to 9.

d. Stocken House

7:46pm

- i. Update on identified issues, risks, meetings and actions required regarding land transfer to include revised play area layout and standpipe alternative.

e. IT and Communications

7:49pm

- i. Update from the Clerk including input from councillors on new website designs.

1281. FINANCE

a. Purchase Orders / Contracts

7:52pm

- i. To consider purchase of second-hand lawn mower (Mountfield model HP 454 plus mulcher attachment) for use at the allotments at cost of £50.
- ii. To confirm appointment of Internal Auditor.
- iii. To approve proposal to issue a 10-year grounds and village maintenance contract effective from April 2027.
- iv. To approve all other purchase orders.

b. Meppershall Escrow Funding request

8:00pm

- i. To consider request from Meppershall Village Hall to use Escrow funding for solar panel installation at the Village Hall.

c. Grants

8:10pm

- i. To approve purchase and gifting of laptop to Meppershall Gnomes.
- ii. To approve grant funding request from Meppershall Messenger for £1000.

d. Document approval

8:16pm

- i. To approve journal entries, bank reconciliations and bank statements.

e. Orders for the payment of money

8:20pm

- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

1282. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration.

8:25pm

- i. CB/26/00714/NMA - Land Opposite 34 To 42, Shefford Road - Non-material amendment to planning permission CB/19/03877/RM (Approval of reserved matters (external appearance, landscaping, layout and scale) for the demolition of 59 Shefford Road and associated buildings and the erection of 145 dwellings pursuant to outline planning permission CB/17/03887/OUT.) Amendment sought to the bund, to reflect the

existing situation on-site and additional landscaping to deter the ability to walk on the bund. *Comments by 14th April.*

- ii. CB/26/00905/VOC - Land North of Fildyke Road - Removal of condition number 4 and 5 of planning permission CB/25/01405/FULL (Erection of four dwellings (Use Class C3) including two bungalows with associated private drive and landscaping). Variation sought that a financial contribution via S106 be more appropriate. *Comments by 27th April.*
- iii. CB/26/00779/FULL - 12 Taylors Close, SG17 5NH - Erection of an infill extension, and pitched roof over garage, with flat roof window. *Comments by 28th April.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment’s deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

1283. NEIGHBOURHOOD PLAN

- a. **Update from Clerk and Mr Pain on:** 8:40pm
 - i. Green Infrastructure Plan draft.
 - ii. Extension to Conservation Area.
 - iii. Design Guide.
 - iv. Draft Plan.

1284. HIGHWAYS AND TRANSPORT

- a. **Update on Highways issues.** 8:50pm

1285. ENVIRONMENT AND LEISURE

- a. **To consider set up / search for volunteers to join Dog and Speed Watches.** 8:55pm
- b. **Update on proposed litter pick on 18th April and any actions required.** 9:00pm
- c. **Update on Allotment Access Track Agreements.** 9:03pm
- d. **Update on allotments.** 9:08pm
- e. **Update on works to ORM including Community Orchard.** 9:11pm
- f. **Update on all other environment and leisure issues.** 9:15pm

1286. STAFF MATTERS

- a. **Allotment Co-ordinator update.** 9:20pm
- b. **To confirm loan of Stondon Parish Council Community Engagement Officer to assist with Meppershall Events.** 9:25pm

1287. CLOSE OF THE MEETING

9:30pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

TIMINGS – All timings are indicative only

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be a Statutory meeting on 11th May 2026 and an Ordinary meeting on 8th June 2026. The cut-off time for the receipt of papers for the May meeting agenda is 5 p.m. on 29th April 2026.