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Councillors:

J Parsons (Chairman), W Addy, R Avrili, T Choksi, D Litchfield, P Merryweather, P Russell, J Thompson, L Wright and R Zavacky

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 14th April 2025 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

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| 1139. APOLOGIES FOR ABSENCE | 7:00pm |
| 1140. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| <ul style="list-style-type: none">a. Notice regarding openness and transparency of meeting.b. To resolve to extend the meeting finish time beyond 2 hours.c. Other information. | |
| 1141. MEMBERS INTERESTS* | 7:06pm |
| <ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.b. To receive written requests for dispensations for disclosable pecuniary interests (if any).c. To grant any requests for dispensation as appropriate. | |
| 1142. PUBLIC SESSION | 7:10pm |
| <p>The Chairman will suspend Standing Orders for a period of up to 30 minutes to receive community reports from:</p> <ul style="list-style-type: none">a. PCC John Tizzard.b. Ward Councillor.c. Village organisations.d. to receive questions from the public sent to the Clerk, ande. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

1143. MINUTES

7:25pm

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 10th March 2025.

1144. PROCEDURES, CONSULTATIONS & LEGAL

a. Health & Safety and Risk Management 7:49pm

7:28pm

- i. To receive MPC Risk Review Assessment report for 2024-2025 (actions to March 2026).

b. Stocken House

7:40pm

- i. Update on identified issues, risks, meetings and actions required regarding land transfer.

c. IT and Communications

7:45pm

- i. Update from the Clerk.

1145. FINANCE

a. Purchase Orders / Contracts

7:48pm

- i. Other purchases

b. Document approval

7:55pm

- i. To approve journal entries, bank reconciliations and bank statements.

c. Orders for the payment of money

8:00pm

- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

1146. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration.

8:05pm

- i. CB/TCA/25/00157 - The Hollies, 2 Shillington Road, SG17 5ND - Works to trees within a Conservation Area: Up to a 1m prune to 5 Apple Trees and 1 Pear Tree as part of Maintenance to Promote Good Health. *Comments by 24th April 2025.*
- ii. CB/25/00573/ADV - Roundabout at the Junction of Ivel Road Shefford Road and Shefford Bypass, Ivel Road, Shefford - Advertisement: 4 non-illuminated signs on each junction of the roundabout. *Comments by 2nd May 2025.*
- iii. CB/25/01134/VOC - Sandy View, SG17 5LL - Variation of Condition 13 of planning permission CB/24/03119/VOC (Variation of condition numbers 2, 3, and 13 of planning permission CB/24/00929/FULL (Erection of one four bed dwelling and detached garage): Amendment sought to relocate dwelling 1m closer to eastern boundary and alterations to the design and siting of the garage.). Variation sought to approved drawings for minor design changes. *Comments by 6th May 2025.*
- iv. CB/25/01102/FULL - 5 Church Road, SG17 5NA - Two storey part single, rear and side extension, internal alterations and creation of Juliet balcony to front elevation. *Comments by 6th May 2025.*

b. To consider response and actions regarding communication from land promoters regarding land at Chapel Road, Meppershall - Call for Sites submission

8:20pm

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

1147. NEIGHBOURHOOD PLAN

a. Update from Clerk and Mr Pain.

8:25pm

1148. HIGHWAYS AND TRANSPORT

- a. Update on all Highways issues including Shefford Road repairs / re-surfacing 8:30pm and pedestrian footway on Fildyke Road.

1149. ENVIRONMENT AND LEISURE

- a. To consider supporting No Mow May initiatives. 8:35pm
- b. To consider request to permit a family dog show on Centenary Field. 8:38pm
- c. To consider location of silent soldiers. 8:41pm
- d. To consider submission of pre-planning application advice for replacement fencing at allotments. 8:44pm
- e. Update on allotments. 8:50pm
- f. Update on new play equipment installations. 8:53pm
- g. Update on litter pick held on 22nd March. 8:56pm
- h. Update on all other environment and leisure issues. 9:00pm

1150. CLOSE OF THE MEETING

9:10pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

TIMINGS – All timings are indicative only

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be a Statutory meeting on 12th May 2025 and an Ordinary meeting on 9th June 2025. The cut-off time for the receipt of papers for the May meeting agenda is 5 p.m. on 30th April 2025.