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Councillors:

J Parsons (Chairman), W Addy, R Avrili, D Litchfield, P Merryweather, P Russell, A Seaman, L Standbridge, J Thompson and L Wright.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 8th January 2024 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

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| 982. APOLOGIES FOR ABSENCE | 7:00pm |
| 983. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| <ul style="list-style-type: none">a. Notice regarding openness and transparency of meeting.b. To resolve to extend the meeting finish time beyond 2 hours.c. Other information. | |
| 984. MEMBERS INTERESTS* | 7:08pm |
| <ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.b. To receive written requests for dispensations for disclosable pecuniary interests (if any).c. To grant any requests for dispensation as appropriate. | |
| 985. PUBLIC SESSION | 7:10pm |
| <p>The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:</p> <ul style="list-style-type: none">a. Ward Councillor;b. Village organisations;c. to receive questions from the public sent to the Clerk; andd. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

986. MINUTES

7:25pm

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 20th November 2023.

987. PROCEDURES, CONSULTATIONS & LEGAL

a. Invitations

7:28pm

- i. To attend the National Allotment Society Eastern Region panel meeting on Saturday 27th January 2024 starting at 10am.

b. Consultations

7:31pm

- i. To consider response to Clifton Parish Council Neighbourhood Plan correspondence.

c. Procedures

7:34pm

- i. To approve:

1. MPC Application for Financial Assistance v3.0.
2. MPC Biodiversity Policy v1.0

d. IT and Communications

7:40pm

- i. Update from Cllr Standbridge / the Clerk.

988. FINANCE

a. Purchase Orders

7:43pm

- i. To approve purchase order requests.

1. D-Day 80 Lamp light of Peace (£55 each) - Church.
2. Post and Rail fence near ditch on footpath from Fildyke Road into Old Road Meadow.
3. Fell sycamore tree at Old Road Meadow.
4. Flail boundary hedges at Old Road Meadow and clear out ditches with digger that are accessible.
5. All other purchase orders.

b. 2024-2025 Budget

7:50pm

- i. To consider grant applications for inclusion in 2024/2025 budget
- ii. To review and approve new water contract for allotments and Centenary Field starting from 8th February 2024.
- iii. To review and award Grass Cutting Contract 2024-2025.
- iv. To review and approve 2024-2025 budget.

c. 2024-2025 Precept

8:05pm

- i. Review and approve 2024-2025 precept request.

d. Document approval

8:10pm

- i. To approve journal entries, bank reconciliations and bank statements.

e. Orders for the payment of money

8:15pm

- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

989. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration,

8:20pm

- i. CB/23/03921/FULL - Land South of Campton, Campton Road, SG17 5PB - Proposed agricultural barn including access track. *Comments due by 10th January.*
- ii. CB/23/03901/FULL - 34 Shefford Road, SG17 5LN - Part conversion of detached garage with new windows. *Comments due by 9th January.*

- iii. CB/23/04046/FULL - 23 Hoo Road, SG17 5LP - Demolition of existing two bedroom detached dwelling and construction of replacement four bedroom detached dwelling.
Comments by 17th January.

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

990. NEIGHBOURHOOD PLAN

- a. Update from Clerk and Mr Pain, Steering Group Chairman and Clerk. 8:30pm

991. HIGHWAYS AND TRANSPORT

- a. Update on road safety improvements for new developments – Cllr Seaman. 8:35pm
b. To consider road safety in the village and the re-launch of a Meppershall Speed Watch team. 8:38pm
c. Update on other parish Highways issues 8:43pm

992. ENVIRONMENT AND LEISURE

- a. Dog fouling and issues arising. 8:50pm
i. Update on campaign
ii. Information on Byelaws and Public Space Protection Orders
iii. Update on information required to assess viability of Dog Walking area on the Crackle Hill extension.
b. To review annual play inspection reports. 8:55pm

993. PERSONNEL

- a. Community and Environment Officer update. 9:00pm

994. CLOSE OF THE MEETING

9:05pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

TIMINGS – All timings are indicative only

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary meetings on 12th February 2024 and 11th March 2024. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on 31st January 2024.