



Parish Clerk – Miss A Marabese
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Councillors:

J Parsons (Chairman), W Addy, R Avrili, P Merryweather, P Russell, A Seaman, L Standbridge J Thompson and L Wright.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 11th September 2023 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

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| 941. APOLOGIES FOR ABSENCE | 7:00pm |
| 942. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| a. Notice regarding openness and transparency of meeting. | |
| b. To resolve to extend the meeting finish time beyond 2 hours. | |
| c. Other information. | |
| 943. MEMBERS INTERESTS* | 7:08pm |
| a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point. | |
| b. To receive written requests for dispensations for disclosable pecuniary interests (if any). | |
| c. To grant any requests for dispensation as appropriate. | |
| 944. PUBLIC SESSION | 7:10pm |
| The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from: | |
| a. Ward Councillor; | |
| b. Village organisations; | |
| c. to receive questions from the public sent to the Clerk; and | |
| d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

- 945. MINUTES** 7:25pm
- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 24th July 2023.
- 946. PROCEDURES, CONSULTATIONS & LEGAL**
- a. **Co-option** 7:28pm
- i. To consider any co-option requests received.
- b. **Invitations** 7:31pm
- i. To confirm attendance at Area 5 Police Priority Setting meeting at Shefford Town Hall, Shefford on Monday 18th September, 11am.
- ii. To confirm attendance at PCC Annual Parish Council Conference at The Forest Centre, Station Road, Marston Moretaine on Wednesday 11th October, 7pm to 9pm.
- iii. To confirm attendance at BATPC 2023 AGM at The Rufus Centre, Flitwick on Wednesday 18th October, 7pm for 7:30pm.
- iv. To confirm attendance at Remembrance Day Service on 12th November and laying of wreath on behalf of Parish Council.
- c. **Procedures** 7:39pm
- i. To re-approve (no changes proposed):
1. MPC Asset Register Policy.
 2. MPC Dealing with Complaints Policy
 3. MPC Dealing with Habitual and Vexatious Complaints Policy
 4. MPC Equality and Diversity Policy
- d. **IT and Communications** 7:43pm
- i. Update from Cllr Standbridge / the Clerk.
- 947. FINANCE**
- a. **Purchase Orders** 7:43pm
- i. To approve purchase order requests.
1. SLCC National Conference attendance by Clerk.
 2. New phone and SIM for Community and Environment Officer.
 3. All other purchase orders.
- b. **MPC Insurance** 7:50pm
- i. To consider new 3 year long term agreement for insurance from 3 supplier quotations.
- c. **Grant Requests** 7:55pm
- i. To consider grant request from new Meppershall Munchkins for £500.
- d. **Document approval** 7:58pm
- i. To approve journal entries, bank reconciliations and bank statements.
- e. **Orders for the payment of money** 8:01pm
- i. A schedule of payments will be distributed at the meeting for approval and authorisation.
- 948. PLANNING AND HOUSING**
- a. **Applications since last Council meeting for consideration,** 8:05pm
- i. CB/23/02838/FULL - 65 Fildyke Road, SG17 5LU - Proposed two storey front and two storey rear extensions. *Comments by 4th October.*
- ii. CB/23/02675/FULL - 114 Fildyke Road, SG17 5LU - Erection of two detached dwellings. *Comments by 27th September.*
- b. **Applications responded to under delegated powers – For information only.** 8:15pm

- i. CB/23/02452/FULL - Sandy View, Shefford Road, SG17 5LL - Demolition of existing bungalow and erection of a four bed dwelling.
- ii. CB/23/02413/FULL - 59 Fildyke Road - SG17 5LU - Erection of a detached double garage to front of dwelling.

c. Appeals 8:20pm

- i. CB/22/01261/OUT – APP/P0240/W/23/3317603 - 100 High Street, SG17 5LZ - Development of 23 dwellings and associated works following the demolition of 100 High Street with all matters reserved except access. Appeal dismissed
- ii. CB/22/02025/FULL - Standalone House, Campton Road, SG17 5PB - Two storey side extension. Appeal granted with conditions.

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

949. NEIGHBOURHOOD PLAN

- a. Update from Clerk and Mr Pain, Steering Group Chairman and Clerk. 8:25pm
- b. To consider request to write to local MP regarding Planning Inspectorate decision on APP/P3420/W/23/3314808 where the adopted Neighbourhood Plan has been given limited weight in the decision making process. 8:28pm

950. HIGHWAYS AND TRANSPORT

- a. Update on dispute raised with CBC regarding invoice received highways works. 8:31pm
- b. Update on road safety improvements for new developments – Cllr Seaman. 8:34pm

951. ENVIRONMENT AND LEISURE

- a. Update on dog fouling campaign and issues arising. 8:37pm
- b. To consider participation or commemoration of the 80th Anniversary of D-Day on 6th June 2024. 8:40pm
- c. To consider signing up to I Dig Trees free tree giveaway. 8:45pm
- d. To consider supporting allotment orchard installation. 8:48pm
- e. Update on all environment and leisure issues. 8:51pm

952. NOMINATION OF MEPPERSHALL VILLAGE HALL TRUSTEE

- a. To discuss and consider nomination of Meppershall Village Hall Trustee 8:55pm

953. PERSONNEL

- a. Allotment Co-ordinator update. 8:58pm
- b. Community and Environment Officer update. 9:02pm

954. CLOSE OF THE MEETING

9:05pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary

interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

TIMINGS – All timings are indicative only

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary meetings on 9th October 2023 and 20th November 2023. The cut-off time for the receipt of papers for the October meeting agenda is 5 p.m. on Wednesday 27th September 2023.