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Councillors:

J Thompson (Chairman), W Addy, P Chapman, P Crossley, P Merryweather, M Morgan, J Parsons, A Seaman, L Standbridge and L Wright.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 17th April 2023 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

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| 887. APOLOGIES FOR ABSENCE | 7:00pm |
| 888. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| <ul style="list-style-type: none">a. Notice regarding openness and transparency of meeting.b. To resolve to extend the meeting finish time beyond 2 hours.c. Other information. | |
| 889. MEMBERS INTERESTS* | 7:07pm |
| <ul style="list-style-type: none">a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.b. To receive written requests for dispensations for disclosable pecuniary interests (if any).c. To grant any requests for dispensation as appropriate. | |
| 890. PUBLIC SESSION | 7:10pm |
| <p>The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:</p> <ul style="list-style-type: none">a. Ward Councillors;b. Village organisations;c. to receive questions from the public sent to the Clerk; andd. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

891. MINUTES

7:25pm

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 13th March 2023.

892. PROCEDURES, CONSULTATIONS & LEGAL

a. Procedures

7:28pm

- i. To approve MPC Protocol for Marking the Death of a Senior National Figure or Local Holder of High Office

b. IT and Communications

7:31pm

- i. Update from Cllr Standbridge / the Clerk.

c. Stocken House Green Space

7:34pm

- i. Update from Clerk and Cllr Thompson on Agreement including formal request made to CBC regarding adoption.

d. MPC Crackle Hill Track / Driveway

7:37pm

- i. To receive update on works carried out by Anglian Water to remove non-authorise utilities from MPC land and agree on any actions required.

893. FINANCE

a. Purchase Orders

7:42pm

- i. To approve cost of training – Level 1 Grounds Maintenance at £42 per person.
- ii. To consider purchase and donation of television to MVH at cost of £565.83 +VAT.
- iii. To approve cost of coronation mugs of £1097+VAT.
- iv. To approve other purchase order requests.

b. Grant Applications

7:52pm

- i. To consider grant application from CPRE for £500.
- ii. To consider grant application from Meppershall Social Club for £400.

c. Document approval

8:02pm

- i. To approve journal entries, bank reconciliations and bank statements.

d. Orders for the payment of money

8:05pm

- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

894. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

8:08pm

- i. CB/23/00906/FULL - 81A Shefford Road, SG17 5LL - Standalone outbuilding for ancillary use (Garden Room) (retrospective). *Comments by 25th April.*
- ii. CB/23/00806/FULL - 64 Emery Croft, SG17 5ST - Single storey rear extension. *Comments by 18th April.*
- iii. CB/23/00411/FULL - 114 Fildyke Road, SG17 5LU - Erection of three dwellings. 02/05/2023. *Comments by 2nd May.*
- iv. CB/23/01044/FULL - 65 High Street, SG17 5LX - Erection of a single storey rear extension following removal of the conservatory. *Comments by 3rd May.*

b. Appeals

8:20pm

- i. APP/P0240/W/23/3317603 - CB/22/01261/OUT - 100 High Street, Meppershall, Shefford, SG17 5LZ - Outline Application: Development of 23 dwellings and associated works following the demolition of 100 High Street with all matters reserved except access. *Comments by 3rd May.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

895. NEIGHBOURHOOD PLAN

- a. Update from Clerk and Mr Pain, Steering Group Chairman and Clerk. 8:30pm

896. HIGHWAYS AND TRANSPORT

8:33pm

- a. OPCC and RMF grant funding and works update.
b. Update on road safety improvements for new developments – Cllr Seaman.

897. ENVIRONMENT AND LEISURE

- a. Update on maintenance works. 8:40pm

898. CLOSE OF THE MEETING

8:45pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be a Statutory meeting on 15th May 2023 and an Ordinary meeting on 12th June 2023. The cut-off time for the receipt of papers for the May meeting agenda is 5 p.m. on Wednesday 3rd May 2023.