



Parish Clerk – Miss A Marabese  
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## Councillors:

J Thompson (Chairman), W Addy, P Chapman, P Crossley, P Merryweather, M Morgan, J Parsons, A Seaman, L Standbridge and L Wright.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on 13<sup>th</sup> February 2023 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese  
Clerk to Meppershall Parish Council

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## MEETING AGENDA

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| <b>863. APOLOGIES FOR ABSENCE</b>   | 7:00pm |
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| <b>864. CHAIRMANS ANNOUNCEMENTS</b>   | 7:03pm |
| <ul style="list-style-type: none"><li>a. Notice regarding openness and transparency of meeting.</li><li>b. To resolve to extend the meeting finish time beyond 2 hours.</li><li>c. Other information.</li></ul>   |        |
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| <b>865. MEMBERS INTERESTS*</b>  | 7:07pm |
| <ul style="list-style-type: none"><li>a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.</li><li>b. To receive written requests for dispensations for disclosable pecuniary interests (if any).</li><li>c. To grant any requests for dispensation as appropriate.</li></ul>  |        |
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| <b>866. PUBLIC SESSION</b>  | 7:10pm |
| <p>The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:</p> <ul style="list-style-type: none"><li>a. Ward Councillors;</li><li>b. Village organisations;</li><li>c. to receive questions from the public sent to the Clerk; and</li><li>d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.</li></ul> |        |

- 867. MINUTES** 7:25pm
- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 9<sup>th</sup> January 2023 and the Extra-Ordinary Meeting of Meppershall Parish Council held on Monday, 16<sup>th</sup> January 2023.
- 868. PROCEDURES, CONSULTATIONS & LEGAL**
- a. **Bed Police** 7:28pm
- i. To consider village priority for discussion with other Parishes.
- b. **Consultations** 7:32pm
- i. To consider response to CBC Design Guide SPD and Housing Policy Technical Guidance SPD (Consultation) January 2023. *Closing date 1<sup>st</sup> March 2023.*
- c. **IT and Communications** 7:37pm
- i. Update from Cllr Standbridge.
- d. **Stocken House Green Space** 7:40pm
- i. Update from Clerk and Cllr Thompson on Agreement including formal request made to CBC regarding adoption.
- 869. FINANCE**
- a. **Purchase Orders** 7:43pm
- i. To approve either grant request of £200 or purchase and gifting of mobile container truck for Meppershall Social Club (Cost circa £131.00+VAT).
- ii. To approve cost for providing refreshments to defib seminar participants.
- iii. To approve other purchase order requests.
- b. **Document approval** 7:50pm
- i. To approve journal entries, bank reconciliations and bank statements.
- c. **Orders for the payment of money** 7:55pm
- i. A schedule of payments will be distributed at the meeting for approval and authorisation.
- 870. PLANNING AND HOUSING**
- a. **Applications since last Council meeting for consideration** 8:00pm
- i. CB/23/00247/FULL - Bury Farm, Campton Road, SG17 5NN - Construction of two extensions to existing agricultural buildings to update grain drying facilities. *Comments due by 23<sup>rd</sup> February.*
- Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.
- 871. NEIGHBOURHOOD PLAN**
- a. **Report from Clerk and Mr Pain, Steering Group Chairman.** 8:10pm
- 872. HIGHWAYS AND TRANSPORT** 8:15pm
- a. **OPCC and RMF grant funding and works update.**
- b. **Update on road safety improvements for new developments – Cllr Seaman**
- 873. ENVIRONMENT AND LEISURE**
- a. **Centenary Field.** 8:25pm

- i. Update on drainage and landscaping works and any actions required.
- ii. To discuss potential hire of sports pitch with MVH changing rooms prior to meeting with MVHT.
- b. **Update on Allotment renewals.** 8:35pm
- c. **Update on Dog Fouling campaign.** 8:40pm

## 874. CLOSE OF THE MEETING

8:45pm

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\*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary meetings on 13<sup>th</sup> March 2023 and 17<sup>th</sup> April 2023. The cut-off time for the receipt of papers for the March meeting agenda is 5 p.m. on Wednesday 1<sup>st</sup> March 2023.