



Parish Clerk – Miss A Marabese
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Councillors:

J Thompson (Chairman), W Addy, P Chapman, P Crossley, P Merryweather, M Morgan, J Parsons, L Standbridge and L Wright.

You are hereby summoned to attend a Statutory Meeting of the Parish Council of Meppershall on 9th January 2023 starting at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

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| 844. MINUTES SILENCE | 7:00pm |
| 845. APOLOGIES FOR ABSENCE | 7:01pm |
| 846. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| a. Notice regarding openness and transparency of meeting. | |
| b. To resolve to extend the meeting finish time beyond 2 hours. | |
| c. Other information. | |
| 847. MEMBERS INTERESTS* | 7:07pm |
| a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point. | |
| b. To receive written requests for dispensations for disclosable pecuniary interests (if any). | |
| c. To grant any requests for dispensation as appropriate. | |
| 848. PUBLIC SESSION | 7:10pm |
| The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from: | |
| a. Ward Councillors; | |
| b. Village organisations; | |
| c. to receive questions from the public sent to the Clerk; and | |
| d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their | |

representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

- 849. MINUTES** 7:25pm
- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 14th November 2022.
- 850. PROCEDURES, CONSULTATIONS & LEGAL**
- a. **Procedures - Review and adoption of:** 7:28pm
- i. Meeting dates 2023-2024
- b. **Consultations** 7:31pm
- i. To consider response to CBC Budget 2023 consultation. *Deadline date 24th January*
- c. **IT and Communications** 7:35pm
- i. Update from Cllr Standbridge.
- d. **Stocken House Green Space** 7:38pm
- i. Update from Clerk and Cllr Thompson on Agreement including formal request made to CBC regarding adoption.
- e. **Wry Close Allotment Track** 7:43pm
- i. To provide update on proposed works.
- 851. FINANCE**
- a. **Purchase Orders** 7:50pm
- i. To approve purchase of bollards for Old Road Meadow and Centenary Field.
- ii. To approve purchase of signage required in all MPC owned green spaces.
- iii. To approve cost for installation of signage, bollards and notice boards.
- iv. To approve other purchase order requests.
- b. **Document approval** 8:00pm
- i. To approve journal entries, bank reconciliations and bank statements.
- c. **Orders for the payment of money** 8:05pm
- i. A schedule of payments will be distributed at the meeting for approval and authorisation.
- d. **2023-2024 Budget** 8:10pm
- i. To review and approve Grant Funding applications
1. Meppershall Events
2. Meppershall Messenger
- ii. To consider celebration of King's Coronation and any budget required.
- iii. To consider annual maintenance contract of gym equipment with supplier.
- iv. To review and approve 2023-2024 budget.
- e. **2023-2024 Precept** 8:30pm
- i. To review and approve 2023-2024 precept request.
- 852. PLANNING AND HOUSING**
- a. **Applications since last Council meeting for consideration** 8:40pm
- i. CB/22/04621/FULL - Land at Hoo Farm, Chapel Road - Change of use from a caravan storage area to an area for general B8 storage. *Comments due by 11th January.*
- ii. CB/22/04655/FULL - 11 Coneygate, SG17 5GB - Proposed single storey infill extension and first floor rear extension. *Comments due by 11th January.*

- iii. CB/TRE/22/00658 - 84 Shefford Road, SG17 5LL - Works to a tree protected by a Tree Preservation Order: (MB/99/00008/T1) - Quercus Robur (English Oak) - 25% reduction of canopy, shape & balance crown where appropriate. Crown lift to 5m over carriageway. Removal of all deadwood within canopy (T1). *Comments due by 11th January.*

- b. **Update on applications responded to by the Clerk using delegated powers.** 8:50pm
The Clerk provided the following update on planning applications responded to using delegated powers:

- i. CB/22/04178/FULL - The Pigling, Shefford Road, SG17 5LL - Erection of a detached dwelling, a detached double garage, a detached single garage with a store/workshop and parking.

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

853. NEIGHBOURHOOD PLAN

- a. **Report from Clerk and Mr Pain, Steering Group Chairman.** 8:53pm

854. HIGHWAYS AND TRANSPORT

8:56pm

- a. **OPCC and RMF grant funding and works update.**
- b. **Participation in Pan-Bedfordshire Bus Users' Forum.**
- c. **Proposal for road safety improvements on new developments – Cllr Seaman**

855. ENVIRONMENT AND LEISURE

- a. **Centenary Field.** 9:10pm
 - i. Update on drainage and landscaping works and any actions required.
 - ii. Update in gym installation and any actions required.
- b. **Update on Allotment renewals.** 9:15pm
- c. **Update on Dog Fouling campaign.** 9:20pm

856. CLOSE OF THE MEETING

9:25pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary meetings on 13th February 2023 and 13th March 2023. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on Wednesday 1st February 2023.