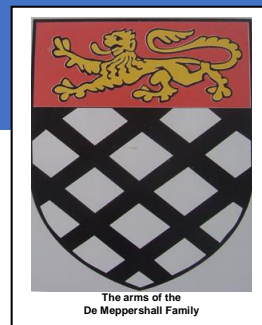


# MEPPERSHALL PARISH COUNCIL

Parish Clerk - Miss A Marabese  
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## Councillors:

J Thompson (Chairman), W Addy, P Chapman, P Crossley, P Merryweather, M Morgan, J Parsons and L Standbridge.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 14<sup>th</sup> March 2022 commencing at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese  
Clerk to Meppershall Parish Council

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## MEETING AGENDA

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| <b>754. APOLOGIES FOR ABSENCE</b>  | 7:00pm |
| <b>755. CHAIRMANS ANNOUNCEMENTS</b>  | 7:03pm |
| a. To remind attendees of current COVID safe meeting guidelines  |        |
| b. To resolve to extend the meeting finish time beyond 2 hours   |        |
| c. Other information   |        |
| <b>756. MEMBERS INTERESTS*</b>   | 7:06pm |
| a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.  |        |
| b. To receive written requests for dispensations for disclosable pecuniary interests (if any)  |        |
| c. To grant any requests for dispensation as appropriate   |        |
| <b>757. PUBLIC SESSION</b>   | 7:09pm |
| The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:  |        |
| a. Ward Councillors;   |        |
| b. Village organisations;  |        |
| c. to receive questions from the public sent to the Clerk; and   |        |
| d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. |        |

- 758. MINUTES** 7:24pm
- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 14<sup>th</sup> February 2022.
- 759. PROCEDURES, CONSULTATIONS & LEGAL**
- a. **Co-Option** 7:27pm
- i. To consider any councillor co-option requests received.
- b. **Procedures** 7:32pm
- i. To approve Hire of Open Spaces Policy.
- ii. To approve Honorary Freedom of the Parish Policy.
- c. **Health & Safety and Risk Management** 7:42pm
- i. To receive MPC Risk Review Assessment report for 2021-2022 (actions to March 2023)
- ii. To approve MPC Litter Pick Risk Assessment
- d. **Annual Parish Meeting** 7:50pm
- i. To confirm arrangements for Annual Parish Meeting on 25<sup>th</sup> April, 7:00pm.
- e. **IT and Communications** 7:53pm
- i. Update on gov.uk domain changeover and Centenary Field video message.
- f. **Stocken House Green Space** 7:56pm
- i. Update from Clerk and Cllr Thompson on Agreement.
- g. **Electrical Connection from Old Road Meadow** 8:00pm
- i. Update from Clerk on negotiations regarding electricity connection from Old Road Meadow to The Mow site and to consider proposal made by Blakeney Estates.
- 760. FINANCE**
- a. **Purchase Orders** 8:10pm
- i. To approve purchase order of Platinum Jubilee Lamp Post Signs
- ii. To approve all other purchase order requests
- b. **NJC Local Government pay rates applicable from 1<sup>st</sup> April 2022** 8:15pm
- i. To confirm receipt of NJC Local Government pay rates applicable from 1<sup>st</sup> April 2022 and actions required.
- c. **Document approval** 8:20pm
- i. To approve journal entries, bank reconciliations and bank statements.
- d. **Orders for the payment of money** 8:23pm
- i. A schedule of payments will be distributed at the meeting for approval and authorisation.
- 761. PLANNING AND HOUSING**
- a. **Applications since last Council meeting for consideration** 8:26pm
- i. CB/22/00475/VOC - Polehanger Farm, SG17 5LH - Variation of condition numbers 5 and 6 of planning permission CB/20/02153/FULL - extend the limit of hours for performing and/or playing or outside live or recorded music and for the music noise levels. *Comments due by 16<sup>th</sup> March.*
- ii. CB/22/00422/LB - Polehanger Farm, SG17 5LH - Listed Building: Repair structural timbers to roof of the barn. *Comments due by 25<sup>th</sup> March.*
- iii. CB/22/00799/FULL - The Pigling, SG17 5LL - Erection of two detached dwellings with associated garages and carport. *Comments due by 1<sup>st</sup> April.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

**762. NEIGHBOURHOOD PLAN**

a. Report from Mr Pain, Steering Group Chairman 8:40pm

**763. HIGHWAYS AND TRANSPORT**

a. OPCC and RMF grant funding updates from Clerk 8:43pm

**764. ENVIRONMENT AND LEISURE**

8:48pm

a. To appoint A&B Gardening Ltd as grass cutting contractors for 2022-2023 and approve revised pricing.

b. Centenary Field - Update from the Clerk and Cllr Morgan on works.

c. Litter Pick – Confirmation of plan for litter pick.

**765. CLOSE OF THE MEETING**

9:00pm

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\*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary meetings on 11<sup>th</sup> April 2022 and a Statutory meeting on 9<sup>th</sup> May 2022. The cut-off time for the receipt of papers for the April meeting agenda is 5 p.m. on Wednesday 30<sup>th</sup> March 2022.