

# MEPPERSHALL PARISH COUNCIL

Parish Clerk - Miss A Marabese  
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## Councillors:

J Thompson (Chairman), W Addy, P Chapman, P Crossley, P Merryweather, M Morgan, J Parsons and L Standbridge.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 14<sup>th</sup> February 2022 commencing at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese  
Clerk to Meppershall Parish Council

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## MEETING AGENDA

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| <b>742. APOLOGIES FOR ABSENCE</b>  | 7:00pm |
| <b>743. CHAIRMANS ANNOUNCEMENTS</b>  | 7:03pm |
| a. To remind attendees of current COVID safe meeting guidelines  |        |
| b. To resolve to extend the meeting finish time beyond 2 hours   |        |
| c. Other information   |        |
| <b>744. MEMBERS INTERESTS*</b>   | 7:06pm |
| a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.  |        |
| b. To receive written requests for dispensations for disclosable pecuniary interests (if any)  |        |
| c. To grant any requests for dispensation as appropriate   |        |
| <b>745. PUBLIC SESSION</b>   | 7:09pm |
| The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:  |        |
| a. Ward Councillors;   |        |
| b. Village organisations;  |        |
| c. to receive questions from the public sent to the Clerk; and   |        |
| d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. |        |

- 746. MINUTES** 7:24pm
- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 10<sup>th</sup> January 2022.
- 747. PROCEDURES, CONSULTATIONS & LEGAL**
- a. **Co-Option** 7:27pm
- i. To consider any councillor co-option requests received.
- b. **Consultations** 7:30pm
- i. To consider response to NALC policy Consultation Briefing - OFCOM Postal Regulation Consultation. *Responses by 3<sup>rd</sup> March.*
- ii. To consider completion of NASLG 2022 AGM Delegate and Proxy.
- iii. To consider response to Luton Rising (London Luton Airport) consultation on plans to expand the airport.
- c. **IT and Communications** 7:40pm
- i. Update on gov.uk domain changeover and Centenary Field video message.
- ii. To consider new MPC logo.
- iii. To consider request from Comet to feature Meppershall in weekly village news.
- d. **Stocken House Green Space** 7:50pm
- i. Update from Clerk and Cllr Thompson on Agreement.
- ii. To approve Arborist costs.
- e. **Collaboration with Gravenhurst Parish Council** 7:55pm
- i. To approve Sharing of Resources agreement between Meppershall and Gravenhurst Parish Councils.
- f. **Futures Working Group** 8:00pm
- i. To consider remit, set up and membership.
- g. **Electrical Connection from Old Road Meadow** 8:05pm
- i. To consider request from UKPN to provide electricity connection from Old Road Meadow to The Mow site and Wayleave Agreement.
- h. **Honours nominations** 8:10pm
- i. To consider whether MPC wish to nominate a Meppershall resident for an Honour.
- i. **Invitations** 8:13pm
- i. To consider invitation from CBC to a Civic Service hosted by the Chairman in celebration of HM The Queen's Platinum Jubilee on Sunday, 8 May 2022 at 3.00 pm - St Mary's Church, Park Street, Woburn.
- 748. FINANCE**
- a. **Purchase Orders** 8:16pm
- i. To approve purchase order requests.
- b. **Document approval** 8:19pm
- i. To approve journal entries, bank reconciliations and bank statements.
- c. **Orders for the payment of money** 8:22pm
- i. A schedule of payments will be distributed at the meeting for approval and authorisation.
- 749. PLANNING AND HOUSING**
- a. **Applications since last Council meeting for consideration** 8:25pm

- i. CB/22/00199/FULL - 1 Rectory Road, SG17 5NB - Rear conservatory roof and wall glazing replaced with tiled lean-to roof and 3 roof windows, external cavity walls built up with new doors and window. *Comments due by 25<sup>th</sup> February.*
- ii. CB/21/05392/ADV - Robinson Grove, SG17 5QR - Attaching two street signs to timber sleepers set in the ground and uplighting via a spike light. *Comments due by 23<sup>rd</sup> February.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

#### 750. NEIGHBOURHOOD PLAN

- a. Report from Mr Pain, Steering Group Chairman 8:35pm

#### 751. HIGHWAYS AND TRANSPORT

- a. OPCC grant funding update from Clerk (traffic monitoring & VAS installation) 8:38pm
- b. To consider applications to the Rural Match Funding - Integrated Programme 2022/23 and 2023/24 8:43pm

#### 752. ENVIRONMENT AND LEISURE

- a. Centenary Field 8:48pm
  - i. Update from the Clerk and Cllr Morgan on works.
  - ii. To consider action required post tree inspection report.
- b. S106 Cycle Network contribution 9:03pm
  - i. To consider use of £1,012 of s106 Cycle Network contributions to be spent by May 2023.

#### 753. CLOSE OF THE MEETING

9:08pm

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\*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary meetings on 14<sup>th</sup> March 2022 and 11<sup>th</sup> April 2022. The cut-off time for the receipt of papers for the March meeting agenda is 5 p.m. on Wednesday 2<sup>nd</sup> March 2022.