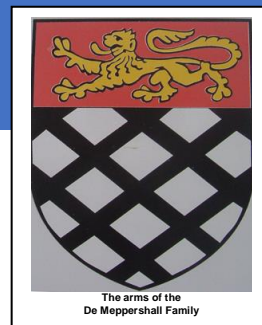


MEPPERSHALL PARISH COUNCIL

Parish Clerk - Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07930 813808
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Councillors:

J Thompson (Chairman), W Addy, P Chapman, P Crossley, P Merryweather, M Morgan, J Parsons and L Standbridge.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 10th January 2022 commencing at 7:00pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.

Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

- | | |
|--|--------|
| 729. APOLOGIES FOR ABSENCE | 7:00pm |
| 730. CHAIRMANS ANNOUNCEMENTS | 7:03pm |
| a. To remind attendees of COVID safe meeting guidelines | |
| b. To resolve to extend the meeting finish time beyond 2 hours | |
| c. Other information | |
| 731. MEMBERS INTERESTS* | 7:06pm |
| a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point. | |
| b. To receive written requests for dispensations for disclosable pecuniary interests (if any) | |
| c. To grant any requests for dispensation as appropriate | |
| 732. PUBLIC SESSION | 7:09pm |
| The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from: | |
| a. Ward Councillors; | |
| b. Village organisations; | |
| c. to receive questions from the public sent to the Clerk; and | |
| d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand. | |

- 733. MINUTES** 7:24pm
- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 13th December 2021.
- 734. PROCEDURES, CONSULTATIONS & LEGAL**
- a. **Co-Option** 7:27pm
- i. To consider any councillor co-option requests received.
- b. **Procedures** 7:30pm
- i. To review COVID Safe Risk Assessment.
- ii. To approve future MPC Meeting Date Schedule.
- c. **Consultations** 7:36pm
- i. To consider response to budget consultations from CBC, Bedfordshire Fire and Rescue and Bedfordshire Police.
- d. **IT – Website and Email** 7:40pm
- i. Cllr Standbridge to provide an update on gov.uk domain changeover
- e. **Stocken House Green Space** 7:43pm
- i. Update from Clerk and Cllr Thompson.
- ii. Invitation to attend show home launch on weekend of 29th January.
- f. **Collaboration with Gravenhurst Parish Council** 7:45pm
- i. To consider sharing of resources with Gravenhurst Parish Council and any ensuing actions.
- g. **Futures Working Group** 7:50pm
- i. To consider remit, set up and membership
- 735. FINANCE**
- a. **Purchase Orders** 7:55pm
- i. To consider purchase of tables and chairs for MVH Beech meeting room at a cost of £722.
- ii. To approve purchase of 2 x lockable filing cabinets for MPC archive storage (to be sited at MVH) at cost of £206.88.
- iii. To approve purchase and installation of defibrillator to be located at Village Hall.
- iv. To consider purchase of mobile phone from Cllr Standbridge at a cost of £40 for use by the Community & Environment Officer.
- v. To consider cost and selection of mobile phone SIM only contracts for MPC employees and payment method.
- b. **Budget and Precept** 8:10pm
- i. To receive 2021/2022 actual v budgeted spend report.
- ii. To consider and approve 2022/2023 budget and proposed reserves.
- iii. To consider and approve 2022/2023 precept request.
- c. **Document approval** 8:25pm
- i. To approve amendment to bank mandate.
- ii. To approve journal entries, bank reconciliations and bank statements.
- d. **Orders for the payment of money** 8:30pm
- i. A schedule of payments will be distributed at the meeting for approval and authorisation.

736. PLANNING AND HOUSING**a. Applications since last Council meeting for consideration**

8:35pm

i. None received

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

737. NEIGHBOURHOOD PLAN**a. Report from Mr Pain, Steering Group Chairman**

8:35pm

738. HIGHWAYS AND TRANSPORT**a. CBC Highways Consultation**

8:40pm

i. To consider response to A00176 Traffic Calming Notice (2 x raised tables located near 34A and 36 Shefford Road and 28 Shefford Road. *Comments due by 21st January.***b. OPCC grant funding update from Clerk (traffic monitoring & VAS installation)**

8:45pm

739. ENVIRONMENT AND LEISURE**a. Centenary Field**

8:48pm

i. Update from the Clerk and Cllr Morgan.**b. Allotments**

9:03pm

i. To receive update on tenancy renewals**c. Great British Spring Clean**

9:06pm

i. To consider participation in the Great British Spring Clean between 25th March to 10th April 2022.**740. HEALTH & SAFETY and RISK MANAGEMENT****a. None****741. CLOSE OF THE MEETING**

9:10pm

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary meetings on 14th February 2022 and 14th March 2022. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on Wednesday 2nd February 2022.