

MEPPERSHALL PARISH COUNCIL



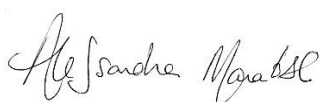
Parish Clerk - Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07930 813808
E: clerk@meppershall.org
W: www.meppershall.org

Councillors:

J Thompson (Chairman), P Chapman, P Crossley, P Merryweather, M Morgan, J Parsons, A Seaman and L Standbridge.

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 12th July 2021 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Members of the press and public are invited to attend.



Ms. A Marabese
Clerk to Meppershall Parish Council

MEETING AGENDA

660. APOLOGIES FOR ABSENCE

661. CHAIRMANS ANNOUNCEMENTS

662. MEMBERS INTERESTS*

- a. To receive declarations of interest from councillors on items on the agenda. If, at any time during the meeting, a Councillor feels they have an interest in an item being discussed they should declare it at that point.
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

663. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillors;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

BUSINESS TO BE TRANSACTED

664. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 14th June 2021.

665. CLERKS REPORT & MATTER ARISING

- a. To request clarification on matters arising and items within the Clerks report.

666. PROCEDURES, CONSULTATIONS & LEGAL

- a. **Co-Option** – To consider any councillor co-option requests received.
- b. **Policies** – To approve MPC Website Policies and Statements v1.0.
- c. **Website** – Cllr Standbridge to provide an update on the new website.
- d. **Meppershall.org email addresses** – Use and management of Meppershall.org email addresses.
- e. **Consultation** – To consider a response to the Boundary Commission for England consultation on proposed constituency change for Meppershall to Hitchin constituency from Mid Bedfordshire. *Comments due 2nd August.*
- f. **Centenary Field Parish Facilities** – Update from Clerk and Centenary Field Working Group on handover of Centenary Field to the Parish Council based upon negotiated terms.
- g. **Stocken House Green Space** – Update from Clerk and Cllr Thompson.
- h. **Delegation of powers** – To consider delegation of powers to the Clerk to deal with matters arising over the summer months until the next MPC meeting in September.

667. FINANCE

- a. **Update of Parish Facilities purchases** - To review and approve income, expenditure and purchase orders for parish facilities
- b. **Carbonite Purchase** – To approve cost of circa £140 (\$192) to renew Carbonite back-up software for 2 years. Expires 25th July 2021.
- c. **Grants** – To consider donation to MAGPAS
- d. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- e. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

668. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/21/02300/FULL - Polehanger Farm, SG17 5LH - Erection of an agricultural storage shed. *Comments due 15th July.*
- ii. CB/21/02083/FULL - 11 Fowlers Drive, SG17 5NJ - Garage move of 1 mtr away from the boundary. *Comments due 15th July.*
- iii. CB/21/02471/FULL - Bandland Nurseries Bungalow and land East of Shefford Road Meppershall - Erection of 8 dwellings to include all associated ancillary works following the demolition of existing bungalow. *Comments due 23rd July.*
- iv. CB/21/02516/FULL - 43 Walnut Tree Way, SG17 5AB - Retrospective Change of use: Extension of rear garden boundary from unmaintained agricultural land to domestic garden. *Comments due 26th July.*
- v. CB/21/02897/FULL - Fowlers Farm, SG17 5LX - Variation of the design to the garage so that it no longer shares a party wall with the neighbouring garage. *Comments due 29th July.*

- vi. CB/21/02838/FULL - 84 Shefford Road, SG17 5LL - Erection of single storey rear extension. *Comments due 30th July.*
- vii. CB/21/00459/OUT - 100 High Street, SG17 5LZ - Outline Application: Development of up to 34 dwellings and associated works following the demolition of 100 High Street with all matters reserved except access (Revised Design and Access Statement, Sketch Layout, Site Access Plans). *Comments due 27th July.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

669. NEIGHBOURHOOD PLAN

a. Report from Clerk

670. HIGHWAYS AND TRANSPORT

a. Update from Clerk and Cllr Seaman

b. PCC Grant Fund Application – To consider response to the PCC Grant Fund Application proposals.

671. ENVIRONMENT AND LEISURE

a. Centenary Field

- i. Update from Clerk on site works.
- ii. To consider hire of Centenary Field (not pitch)
- iii. To consider hire of Centenary Field pitch and approval of terms and conditions of pitch hire
- iv. To consider 'Phillip' tree and bench

b. Old Road Meadow

- i. To consider completing ditch fencing works by MPC team.
- ii. To consider revised layout of ORM play area
- iii. To consider 'Elizabeth' tree and bench

c. Update from the Clerk on tree planting plans

d. Identification of important trees in the village for potential protection – Update from Cllr Parsons and the Clerk.

e. Village benches – To approve repair and maintenance required to benches

f. HM The Queen's Platinum Jubilee – To consider participation in HM The Queen's Platinum Jubilee events.

672. HEALTH & SAFETY and RISK MANAGEMENT

a. Community Safety – To receive report from Cllr Seaman and the Clerk.

b. Old Road Meadow – To receive and approve risk assessment.

673. CLOSE OF THE MEETING

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary

interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be a Ordinary meetings on 13th September and 11th October. The cut-off time for the receipt of papers for the September meeting agenda is 5 p.m. on Wednesday 1st September 2021.