

MEPPERSHALL PARISH COUNCIL



Parish Clerk - Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07930 813808
E: clerk@meppershall.org
W: www.meppershall.org

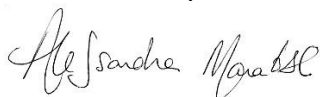
Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 12th April 2021 commencing at 7:45pm via remote video link*.

*Meeting will be held via Zoom - Meeting ID: 844 5208 9012 | Password: mpc2021
<https://us02web.zoom.us/j/84452089012?pwd=ZmhmVXFyYGY2MW10dzBXR252aHNvQT09>

Those not able to dial in via Zoom should contact the Clerk prior to the meeting to discuss alternative arrangements.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Parish Council website

AGENDA

614. APOLOGIES FOR ABSENCE

615. CHAIRMANS ANNOUNCEMENTS

- a. How the 'remote' meeting will be run

616. MEMBERS INTERESTS*

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

617. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 30 minutes to receive community reports from:

- a. Ward Councillors;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

BUSINESS TO BE TRANSACTED

618. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 8th March 2021.

619. CLERKS REPORT & MATTER ARISING

- a. To request clarification on matters arising and items within the Clerks report.

620. PROCEDURES

- a. Update on plans to hold Parish Council meetings in person (rather than remote) from 7th May 2021 and any ensuing actions.
- b. Update on planning for Annual Parish Meeting on 26th April 2021.

621. FINANCE

- a. **Tommy Figures** – To consider purchase of Tommy figures for the village
- b. **2020-2021 End of Year** – To review actual v budget financial summary pre Internal Audit.
- c. **2021-2022 Budget** – To consider amendment to 2021-2022 budget.
- d. **Corporate Governance Questionnaire** – To approve submission of the corporate governance questionnaire to our Internal Auditor.
- e. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- f. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.
- g. **Standing order approval** – To approved revised standing order payments list.

622. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/21/00053/FULL – 1 Shefford Road, SG17 5LJ - Retention of existing three bedroom bungalow, demolition of the existing attached side garage. Formation of a new access road. Erection of five residential chalet bungalows (1.5 storey) and associated garages – Revised plans submitted. *Comments by 14th April*
- ii. CB/21/01052/FULL – 21 Brookmead, SG17 5SA - Two Storey Side Extension. *Comments by 13th April.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

b. Other Planning Matters for consideration

- i. Update on RAF Henlow Engagement Event for Parish Councils held on Wednesday 10th March by Cllr Thompson and approval of response to scoping application CB/21/00910/SCO.
- ii. Update on Planning Inspectorate virtual hearing of appeal CB/19/02039/OUT - Land rear of 40 Shefford Road - APP/P0240/W/20/3249265, starting Tuesday 13th April at 10:00am.
- iii. To consider and agree on response to Local Plan Proposed Main Modifications Consultation - March 2021
- iv. To consider updating MPC 'capital projects' and 'leisure strategy'.

623. NEIGHBOURHOOD PLAN

- a. **Report from Cllr Thomason.**

624. HIGHWAYS AND TRANSPORT

- a. **Stopping up of the Highway** – To consider request from Department for Transport proposed stopping up of highway at land opposite 34 – 42 Shefford Road, SG17 5LN.
- b. **East West Rail (EWR) Consultation** – To consider response to on proposals for the new railway between Bletchley and Cambridge, via Bedford
- c. **Update and discussion on highways issues and any actions ensuing** – Cllr Seaman to lead.

625. ENVIRONMENT AND LEISURE

- a. **Grass Cutting** – To consider award of grass cutting contract subsequent to VGS terminating contract.
- b. **Centenary Field Parish Facilities** – Update from Clerk and Centenary Field Working Group
 - i. To consider actions specific to:
 - 1. Handover of Centenary Field to the Parish Council based upon negotiated terms,
 - 2. Commencement of remedial work on site.
 - 3. Any other issues arising.
- c. **Identification of important trees in the village for potential protection** – Update from Cllrs Karlake and Parsons.
- d. **Great British Spring Clean** – To consider participation in event from 28th May to 13th June and any ensuing actions.
- e. **Allotments** – To consider request to install a soakaway on allotment land for neighbouring property.
- f. **To review MPC 'capital projects' and 'leisure strategy'**.

626. HEALTH & SAFETY and RISK MANAGEMENT

- a. **Community Safety** – To receive report from Cllr Seaman.
- b. **Old Road Meadow** – To receive and approve risk assessment.
- c. **Return to face to face meetings** – To receive and approve risk assessment.
- d. **PC Stores** – To consider actions subsequent to damage to the PC Stores by youths on 3rd April 2021.

627. PERSONNEL

- a. A motion to exclude the Press and/or the public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 568.b Namely approval of actions resulting from last Personnel Committee Meeting it is advisable in the public interest that the Press and/or the Public be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- b. **Job and Person Descriptions** – To approve Community and Environment Officer Job and Person Descriptions.

628. CLOSE OF THE MEETING

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary

interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be a Statutory Meeting on 10th May 2021 and an Ordinary meeting on 14th June 2021. The cut-off time for the receipt of papers for the May meeting agenda is 5 p.m. on Wednesday 28th April 2021.