

MEPPERSHALL PARISH COUNCIL



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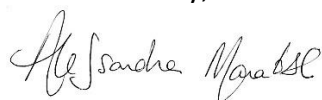
Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 8th March 2021 commencing at 7:45pm via remote video link*.

*Meeting will be held via Zoom - Meeting ID: 822 6244 6887 | Password: mpc2021
<https://us02web.zoom.us/j/82262446887?pwd=eE5pMFdmY3BueVdmL1FUM0RzT1MyQT09>

Those not able to dial in via Zoom should contact the Clerk prior to the meeting to discuss alternative arrangements.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Parish Council website

AGENDA

599. APOLOGIES FOR ABSENCE

600. CHAIRMANS ANNOUNCEMENTS

- a. How the 'remote' meeting will be run

601. MEMBERS INTERESTS*

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

602. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 30 minutes to receive community reports from:

- a. Ward Councillors;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

BUSINESS TO BE TRANSACTED

603. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 8th February 2021.

604. CLERKS REPORT & MATTER ARISING

- a. To request clarification on matters arising and items within the Clerks report.

605. PROCEDURES

- a. To review actions arising after discussions with Village Hall Trustees on MPC Protocol for Marking the Death of a National Figure.
- b. To consider the implications of holding Parish Council meetings in person (rather than remote) from 7th May 2021 and any ensuing actions.
- c. To consider requirements for Annual Parish Meeting on 26th April 2021.

606. FINANCE

- a. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- b. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

607. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/21/00395/FULL - 113 High Street, SG17 5LZ - Single storey front, side and rear extension, two storey side extension and loft conversion with rear facing dormer. *Comments by 10th March.*
- ii. CB/TRE/21/00041 - 84 Shefford Road, SG17 5LL - Works to a tree Protected by a Tree Preservation Order MB/99/00008/T1 fell Oak Tree. *Comments by 10th March.*
- iii. CB/21/00459/OUT – 100 High street, SG17 5LZ - Outline Application: Development of up to 34 dwellings and associated works following the demolition of 100 High Street with all matters reserved except access. *Comments by 16th March.*
- iv. CB/21/00749/FULL - 78 Fildyke Road, SG17 5LU - Loft conversion and new porch. *Comments by 31st March.*
- v. CB/21/00785/FULL - Ansell Village Stores, SG17 5LX - Change of Use ground floor/extension - part C3 dwelling & part A1 shop, all to be A1 shop. *Comments by 30th March.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

b. Other Planning Matters for consideration

- i. To consider attendance at RAF Henlow Engagement Event for Parish Councils on Wednesday 10th March – 10:00am.
- ii. To consider attendance at Planning Inspectorate virtual hearing of appeal CB/19/02039/OUT - Land rear of 40 Shefford Road - APP/P0240/W/20/3249265, starting Tuesday 13th April at 10:00am
- iii. To consider how to protect important trees in the village and ensuing actions.
- iv. To consider updating MPC 'capital projects' and 'leisure strategy'.

608. NEIGHBOURHOOD PLAN

- a. Report from Cllr Thomason.
- b. To endorse the Draft Meppershall Neighbourhood Plan

609. HIGHWAYS AND TRANSPORT

- a. Update and discussion on highways issues and any actions ensuing – Cllr Seaman to lead.

610. ENVIRONMENT AND LEISURE

- a. Centenary Field Parish Facilities – Update from Clerk and Centenary Field Working Group
 - i. To approve:
 - 1. Handover of Centenary Field to the Parish Council based upon negotiated terms,
 - 2. Nick Ginger - Machins Solicitors LLP as Parish Council solicitors,
 - 3. Commencement of remedial work on site.
 - 4. Any other issues arising.

611. HEALTH & SAFETY and RISK MANAGEMENT

- a. Community Safety – To receive report from Cllr Seaman
- b. Old Road Meadow – To receive and approve risk assessment.
- c. MPC Risk Review – To receive and approve action reports for 2020-2021 Risk Review.

612. PERSONNEL

- a. A motion to exclude the Press and/or the public from the meeting in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda Item 568.b Namely approval of actions resulting from last Personnel Committee Meeting it is advisable in the public interest that the Press and/or the Public be temporarily excluded from this meeting and they are herewith instructed to withdraw.
- b. Personnel Committee Meeting 3rd March 2021 – Update to Council and agree on any actions.

613. CLOSE OF THE MEETING

*Notes on declarations of interest. Any Member arriving after the start of the meeting is asked to declare pecuniary interests, as necessary, as soon as practicable after their arrival, even if the item in question has been considered. National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be an Ordinary Meeting on 12th April 2021 and a Statutory Meeting on 10th May 2021. The cut-off time for the receipt of papers for the March meeting agenda is 5 p.m. on Wednesday 24th March 2021.