

# MEPPERSHALL PARISH COUNCIL

Parish Clerk - Miss A Marabese  
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT  
T: 07930 813808  
E: [clerk@meppershall.org](mailto:clerk@meppershall.org)  
W: [www.meppershall.org](http://www.meppershall.org)



Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 13<sup>th</sup> July 2020 commencing at 7:45pm via remote video link\*.

\*Meeting will be held via Zoom - Zoom ID: 889 6751 2515 - Password: 007806

<https://us02web.zoom.us/j/88967512515?pwd=dUdZaktpTW5vTETLbXkrRkhRcXEvQT09>

Those not able to dial in via Zoom should contact the Clerk prior to the meeting to discuss alternative arrangements

Yours sincerely,

Ms. A Marabese  
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Parish Council website

## AGENDA

### 513. APOLOGIES FOR ABSENCE

### 514. CHAIRMANS ANNOUNCEMENTS

- a. How the 'remote' meeting will be run

### 515. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

### 516. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from:

- a. Ward Councillors;
- b. Village organisations;
- c. to receive questions from the public sent to the Clerk; and
- d. to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting and should indicate a request to speak by raising their hand.

## BUSINESS TO BE TRANSACTED

### 517. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 8<sup>th</sup> June 2020.

**518. CLERKS REPORT & MATTER ARISING**

- a. To request clarification on matters arising and items within the Clerks report.

**519. PROCEDURES**

- a. To consider response to Local Government Boundary Commission for England's consultation on draft recommendations for ward boundaries in Central Bedfordshire.

**520. FINANCE**

- a. **Update of Parish Facilities purchases** - To review and approve income, expenditure and purchase orders for parish facilities.
- b. **Grant Requests**
  - i. To consider response to letter from Magpas requesting a voluntary donation.
  - ii. To consider donation to 'Trundles seat of Life' as requested via email from resident.
- c. **Q1 Budget v Actual** – To review current budget v actual expenditure
- d. **Document approval** – To approve journal entries, bank reconciliations and bank statements.
- e. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

**521. PLANNING AND HOUSING**

**a. Applications since last Council meeting for consideration**

- i. CB/20/01609/FULL - Polehanger Farm, SG17 5LH - Installation of a ground source heat pump and associated ground collector. *Comments due by 15<sup>th</sup> July*
- ii. CB/20/01799/FULL- 17 Coneygate, SG17 5GB - Two story rear extension with balcony. *Comments due 17<sup>th</sup> July.*
- iii. CB/20/02058/FULL - 84 Fildyke Road, SG17 5LU - Resubmission of planning permission CB/20/00505/FULL Erection of 6 no. new dwellings with new access road and car parking. *Comments due 22<sup>nd</sup> July.*
- iv. CB/20/02111/FULL – 84 Fildyke Road, SG17 5LU - Five new dwellings access road, car parking with change of house type on plots 4 & 5 CB/18/03306/FULL refers. *Comments due 23<sup>rd</sup> July.*
- v. CB/20/02153/FULL - Polehanger Farm, SG17 5LH - Change of use and development of an agricultural grass paddock to include four luxury 'glamping' accommodation pods and parking, along with a change of use to mixed-use of the farmhouse gardens to allow for temporary structures to hold weddings and events. *Comments by 31<sup>st</sup> July.*

Note: For planning applications that are submitted between meetings and for which an extension to the comment's deadline date is not given, powers have been delegated to the Clerk (with a proposed response circulated to the Council) to submit comments to CBC Planning.

**b. Other Planning Matters for consideration**

- i. **Local Plan** - To consider MPC response to Central Bedfordshire Local Plan - Consultation on Additional Evidence (June 2020). *Comments by 12<sup>th</sup> August.*

**522. NEIGHBOURHOOD PLAN**

- a. **Report from Cllr Thomason.**

- b. Green Infrastructure Plan** – To adopt the Meppershall Green Infrastructure Plan 2020.

## **523. HIGHWAYS AND TRANSPORT**

- a. VAS** - To consider a proposal from the Meppershall Speedwatch team to purchase a VAS and arrange for installation in a variety of locations in Meppershall.
- b.** Discussion on other highways issues if required.

## **524. ENVIRONMENT AND LEISURE**

- a. Centenary Field Parish Facilities** – Update from Clerk and to consider actions specific to Snagging list / proposed resolution, and handover
- b. Grass Cutting** - Update from Clerk
- c. Litter**
  - i. To consider organising a Meppershall Autumn Litter Pick between 11<sup>th</sup> to 27<sup>th</sup> September.
  - ii. To consider installing signage in village regarding considerate removal and binning of dog fouling.

## **525. HEALTH & SAFETY and RISK MANAGEMENT**

- a. Community Safety** – To receive report from Cllr Seaman
- b. Risks assessments** – To provide update on risk assessments.

## **526. CLOSE OF THE MEETING**

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**NEXT PARISH COUNCIL MEETINGS** - The next two Parish Council meetings will be an Ordinary Meeting 10<sup>th</sup> August 2020 and an Ordinary Meeting on 14<sup>th</sup> September 2020. The cut-off time for the receipt of papers for the August meeting agenda is 5 p.m. on Wednesday 29<sup>th</sup> July 2020.