

# MEPPERSHALL PARISH COUNCIL

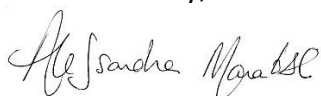
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Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 9<sup>th</sup> March 2020 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,



Ms. A Marabese  
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Village Notice Board

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## AGENDA

### 462. APOLOGIES FOR ABSENCE

### 463. CHAIRMANS ANNOUNCEMENTS

- a. Reminder on public session parameters

### 464. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

### 465. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from;

- a. Ward Councillors,
- b. Village organisations,
- c. and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting

## BUSINESS TO BE TRANSACTED

### 466. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 10<sup>th</sup> February 2020.

### 467. CLERKS REPORT & MATTER ARISING

- a. To request clarification on matters arising and items within the Clerks report.

**468. FINANCE****a. Update of Parish Facilities purchases**

- i. To review and approve income, expenditure and purchase orders for parish facilities.
- b. Document approval** - journal entries, bank reconciliations and bank statements.
- c. Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

**469. PLANNING AND HOUSING****a. Applications since last Council meeting for consideration**

- i. CB/20/00075/ADV – The Airman Hotel, 16 Hitchin Road, SG17 5JF - Advertisement: 2 non illuminated signs - 1 Pole Mounted 1 Fence Mounted. *Comments due by 24<sup>th</sup> March.*
- ii. CB/20/00077/ADV – The Airman Hotel, 16 Hitchin Road, SG17 5JF - Advertisement: 2 non illuminated signs. *Comments due by 11<sup>th</sup> March.*
- iii. CB/20/00505/FULL – 84 Fildyke Road, SG17 5LU - Seven new dwellings with access road and car parking following demolition of existing dwelling. *Comments due by 24<sup>th</sup> March.*
- iv. CB/20/00708/OUT - The Mow, Hoo Road, SG17 5LP – *Comments due by 26<sup>th</sup> March.*
- v. CB/20/00725/FULL – 34 Shefford Road, SG17 5LN – Change of Use: Erection of garden building on former agricultural land with associated change of use. *Comments due by 30<sup>th</sup> March*
- vi. CB/19/03877/RM - Stocken House, SG17 5LL - Approval of reserved matters (external appearance, landscaping, layout and scale) for the demolition of 59 Shefford Road and associated buildings and the erection of 145 dwellings pursuant to outline planning permission CB/17/03887/OUT. (amendments to this application in respect of the above property. Cover letter dated 02 Mar 2020 and revised Masterplan, Green Infrastructure Plan and street typology diagrams). *Comments due by 18<sup>th</sup> March.*

**b. Other Planning Matters for consideration**

- i. Public Appeal – CB/19/02994/VOC – New Close Nurseries, Fildyke Road, SG17 5LU – To agree on response to Planning Inspectorate appeal 3244880 to be determined on the basis of written representations. *Comments due by 23<sup>rd</sup> March.*
- ii. Public Appeal – CB/19/04569/FULL – Tower View Nurseries, 81 Fildyke Road, SG17 5LU – To agree on response to Planning Inspectorate appeal 3244952 to be determined on the basis of written representations. *Comments due by 30<sup>th</sup> March.*
- iii. Public Inquiry – To agree on action to be taken by MPC with regards to the public inquiry appeal to be submitted for CB/19/02039/OUT 40 Shefford Road, Meppershall.
- iv. Street naming – To consider ‘Woodview Lane’ as an alternative to previously made in respect of CBC/SN/19/0332 – Renaming Shefford Road.

**470. NEIGHBOURHOOD PLAN****a. Report from Cllr Thomason.****471. HIGHWAYS AND TRANSPORT**

- a. Village footpaths** – Update from Cllr Magee on review of footpaths with CBC Highways Officer,

**472. ENVIRONMENT AND LEISURE****a. Croudace Parish Facilities – Update from Clerk and to consider actions specific to:**

- i. Snagging list and method of resolution

ii. Handover

- b. **Litter pick 4<sup>th</sup> April** – To provide update on plans.
- c. **Centenary Field** – To agree actions to prevent incursions onto Centenary Field near PC Stores.
- d. **Allotment Tenants representation** – To receive representation from allotment tenants via Cllr Magee and agree on response.
- e. **CBC Leisure Facilities Strategy** – To agree on response (comments or questions) to CBC on Leisure Facilities Strategy (indoor sports and leisure centre facilities).
- f. **Environment & Leisure Working Group** – To receive update on recent meetings and agree on:
  - i. hiring of pitch
  - ii. purchase of goal posts and ancillary items
  - iii. Stocken House green space

**473. HEALTH & SAFETY and RISK MANAGEMENT**

- a. **Risks assessments** – To provide update on risk assessments for Village Caretaker and Green Space Officer.

**474. PROCEDURES & TRAINING**

- a. **Training** – To consider councillor training requests.
- b. **Procedure** – To approve MPC Social Media Policy v1.0 as circulated.
- c. **Facebook** – To approve setting up of MPC Facebook account and nominated administrators.

**475. OTHER ISSUES & MEETINGS**

- a. **None**

**476. CLOSE OF THE MEETING**

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**NEXT PARISH COUNCIL MEETINGS** - The next two Parish Council meetings will be an Ordinary Meeting 6<sup>th</sup> April 2020 and an Annual Statutory Meeting on 11<sup>th</sup> May 2020. The cut-off time for the receipt of papers for the April meeting agenda is 5 p.m. on Wednesday 25<sup>th</sup> March 2020.