

MEPPERSHALL PARISH COUNCIL

Parish Clerk - Miss A Marabese
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Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 13th January 2020 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,

Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Village Notice Board

AGENDA

432. APOLOGIES FOR ABSENCE

433. CHAIRMANS ANNOUNCEMENTS

- a. Reminder on public session parameters

434. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

435. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from;

- a. Ward Councillors,
- b. Village organisations,
- c. and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting

BUSINESS TO BE TRANSACTED

436. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 9th December 2019.

437. CLERKS REPORT & MATTER ARISING

438. FINANCE

- a. Update of Parish Facilities purchases

- i. To review and approve income, expenditure and purchase orders for parish facilities.
- b. Grant applications** – To consider any grant applications received.
- c. Grass cutting tender** - To appoint grass cutting contractor(s) as per tender issued.
- d. 2019-2020 budget v actuals** – To review current spend v budget.
- e. 2020-2021 budget and precept** – To approve 2020-2021 budget and precept.
- f. Document approval** - journal entries, bank reconciliations and bank statements.
- g. Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

439. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/19/04143/FULL – 36 Walnut Tree Way, SG17 5AB – Single storey rear extension.
Comments due by 15th January.
- ii. CB/19/04171/FULL – 17 Coneygate, SG17 5GB – Two storey rear extension with balcony & raised patio area. *Comments due by 15th January.*
- iii. CB/19/04277/VOC - Tower View Nurseries, SG17 5LU - Variation of condition 5 of planning permission CB/18/04569/FULL Demolition of existing greenhouses and redevelopment with 9 residential dwellings including new access and all ancillary works. Request that condition 5 is deleted. *Comments due by 21st January.*
- iv. CB/19/04316/FULL - Bandland Nurseries Bungalow, SG17 5JE - Erection of 9 Dwellings to include all associated ancillary works following the demolition of existing bungalow. *Comments due by 28th January.*

b. Other Planning Matters for consideration

- i. 19/03895/FULL & 19/03877/RM for Stocken House & 59 Shefford Road – Clerk to provide update on meeting held with Developer and CBC. To approve revised response to applications based on changed to applications.
- ii. 32 Shefford Road / Linden Homes – Update.
- iii. To consider creation of a new street name (Nunswood Lane) and amendment to property addresses located with Shefford Road.
- iv. To agree on street names to be provided to the developers of sites at both Stocken House and 32 Shefford Road.
- v. Clerk to provide update on appeals, enforcements and other planning matters.

440. NEIGHBOURHOOD PLAN

a. Report from Cllr Thomason.

441. HIGHWAYS AND TRANSPORT

- a. Traffic calming measures Shefford Road** – To agree next steps regarding traffic calming measure requests for Shefford Road.
- b. Shefford Road and Shillington Road VAS** - Update

442. ENVIRONMENT AND LEISURE

a. Croudace Parish Facilities – Update from Clerk and to consider actions specific to:

- i. Snagging list
- ii. Handover

b. Allotment Track – Clerk to provide update.

c. Brookmead Fence - Clerk to provide update

d. Allotment update – Clerk to provide update

- e. **Play Area inspections booking** – To confirm booking of Play Inspection Company outdoor annual inspection in September.

443. HEALTH & SAFETY and RISK MANAGEMENT

- a. **Risks assessments** – To provide update on risk assessments for village caretaker and green space management.

444. PROCEDURES & TRAINING

- a. **Training** – To confirm attendance at Criminal Exploitation: County Lines and Gangs workshop to be held at Shefford House (15 High Street, Shefford, Beds, SG17 5DD) on Thursday 6th February 2020 between 18:00 and 20:00hrs

445. OTHER ISSUES, MEETINGS & MATTER ARISING

- a. **VE Day 75 Celebrations** – Clerk to provide update.
- b. **Buckingham Palace Garden Party** - To approve nomination of Chairman to be entered into a draw to attend a Buckingham Palace Garden Party.

446. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 10th February 2020 and 9th March 2020. The cut-off time for the receipt of papers for the February meeting agenda is 5 p.m. on Tuesday 28th January 2020.