

MEPPERSHALL PARISH COUNCIL

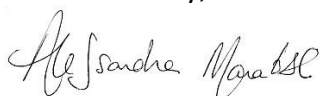
Parish Clerk - Miss A Marabese
c/o 30 Cherry Trees, Lower Stondon, Bedfordshire, SG16 6DT
T: 07930 813808
E: clerk@meppershall.org
W: www.meppershall.org



Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 9th December 2019 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Village Notice Board

AGENDA

417. APOLOGIES FOR ABSENCE

418. CHAIRMANS ANNOUNCEMENTS

- a. Reminder on public session parameters

419. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

420. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from;

- a. Ward Councillors,
- b. Village organisations,
- c. and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting

BUSINESS TO BE TRANSACTED

421. MINUTES

- a. To receive and approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 11th November 2019.

422. CLERKS REPORT & MATTER ARISING

423. FINANCE

- a. Update of Parish Facilities purchases

- i. To review and approve income, expenditure and purchase orders for parish facilities.
- b. Grant applications** – To consider any grant applications received.
- c. Draft 2020-2021 budget** – To review current 2019-2020 budget v actual and draft 2020-2021 budget.
- d. Document approval** - journal entries, bank reconciliations and bank statements.
- e. Funds movement** – To agree movement of funds from current to savings account.
- f. Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

424. PLANNING AND HOUSING

a. Applications since last Council meeting for consideration

- i. CB/19/03778/FULL – 14 Brookmead, SG17 5SA – Two storey side and single storey rear extension. *Comments due by 12th December.*
- ii. CB/19/03507/FULL – 32 Shefford Road, SG17 5LN – Demolition of house. *Comments due by 10th December.*
- iii. CB/19/03491/FULL – 32 Shefford Road, SG17 5LN – Demolition of garage. *Comments due by 16th December.*
- iv. CB/19/03611/VOC – 32 Shefford Road, SG17 5LN - Variation of conditions 4 and 17 of planning permission CB/18/03781/FULL (Erection of 60 No. dwellings) to accommodate varying private dwelling typologies. *Comments due by 12th December.*
- v. CB/19/03758/FULL - Tower View Nurseries, 81 Fildyke Road, SG17 5LU - Demolition of existing bungalow and construction of 3x detached residential dwellings and all ancillary works. *Comments due by 12th December.*
- vi. CB/19/03725/FULL – 58 Shefford Road, SG17 5LL – Two storey side extension. *Comments due by 12th December.*
- vii. CB/19/03895/FULL - Land at 59 Shefford Road (Stocken House) - Demolition of 59 Shefford Road, construction of vehicular access junction, temporary construction access, temporary construction compound area and associated works pursuant to outline planning permission ref CB/17/03887/OUT. *Comments due by 30th December.*
- viii. CB/19/03877/RM - Stocken House, 59 Shefford Road, SG17 5LL - Approval of reserved matters (external appearance, landscaping, layout and scale) for the demolition of 59 Shefford Road and associated buildings and the erection of 145 dwellings pursuant to outline planning permission CB/17/03887/OUT. *Comments due by 27th December.*

b. Other Planning Matters for consideration

- i. Stocken House / Bidwell – Update on meeting.
- ii. 32 Shefford Road / Linden Homes – Update on meeting.
- iii. To agree on street names to be provided to the developers of both Stocken House site and 32 Shefford Road sites.
- iv. Clerk to provide update on appeals and enforcements.

425. NEIGHBOURHOOD PLAN

- a. Report from Cllr Thomason.**
- b. To consider MPC aspirations for neighbourhood plan.**

426. HIGHWAYS AND TRANSPORT

- a. Hoo Road 'no through road' signage** – To approve expenditure for installation of 'No through road' signage

- b. **Traffic calming measures Shefford Road** – To agree next steps regarding traffic calming measure requests for Shefford Road.
- c. **Shefford Road and Shillington Road VAS** - Update

427. ENVIRONMENT AND LEISURE

- a. **Centenary Field Parish Facilities – Update from Clerk and to consider actions specific to:**
 - i. Football pitch
 - ii. All other areas on Centenary Field and Crackle Hill track
 - iii. Handover – To consider request from Croudace to hand over land to MPC.
- b. **Allotment Track** – Clerk to provide update.
- c. **Brookmead Fence** - Clerk to provide update
- d. **Allotment update** – Clerk to provide update
- e. **Woodland Trust Tree Packs** – To consider application for tree packs in January 2020 for delivery in November 2020.
- f. **NAS** – To approve nomination of Cllr Merryweather to National Allotment society Governance Committee.

428. HEALTH & SAFETY and RISK MANAGEMENT

- a. **Risks assessments** – To provide update on risk assessments for village caretaker and green space management.

429. PROCEDURES & TRAINING

- a. **Procedure** – To approve MPC Document Retention Policy v1.0.
- b. **Training** – To consider supporting and attending training organised with Shefford Town Council on Councillor Code of Conduct and Criminal Exploitation (county lines and gangs).

430. OTHER ISSUES, MEETINGS & MATTER ARISING

- a. **VE Day 75 Celebrations** – Clerk to provide update.
- b. **Consultation** – To agree response to CBC Schools for the Future consultation.
- c. **Consultation** – To agree response to London Luton Airport Public consultation.
- d. **Consultation** – To agree response to Home Office consultation via NALC on strengthening police powers to tackle unauthorised encampments.
- e. **Police Priority Setting Meeting** – To agree attendance at PPSM on 8th January, 19:00hrs Beds Police HQ and completion of Neighbourhood Priority Setting community concerns.
- f. **Spring Clean** – To agree date for proposed Spring Clean between 20th March and 13th April.

431. CLOSE OF THE MEETING

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 13th January 2020 and 10th February 2020. The cut-off time for the receipt of papers for the December meeting agenda is 5 p.m. on Tuesday 31st December 2019.