

MEPPERSHALL PARISH COUNCIL

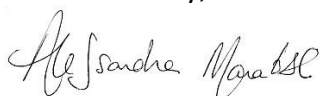
Parish Clerk - Miss A Marabese
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Dear Sir/Madam,

You are hereby summoned to attend an Ordinary Meeting of the Parish Council of Meppershall on Monday 22nd July 2019 commencing at 7:45pm in the Village Hall, Walnut Tree Way, Meppershall, SG17 5AB.

Yours sincerely,



Ms. A Marabese
Clerk to Meppershall Parish Council

Distribution: All Councillors, Ward Councillors, Village Notice Board

AGENDA

350. APOLOGIES FOR ABSENCE

351. CHAIRMANS ANNOUNCEMENTS

- a. Reminder on public session parameters
- b. Reminder that agenda item 349 will be dealt with by Council in private

352. MEMBERS INTERESTS

- a. To receive declarations of interest from councillors on items on the agenda
- b. To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c. To grant any requests for dispensation as appropriate

353. TO CONSIDER CO-OPTION REQUESTS

354. DELEGATION ARRANGEMENTS

- a. To appoint Governor to Meppershall Academy

355. PUBLIC SESSION

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive community reports from;

- a. Ward Councillors,
- b. Village organisations,
- c. and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting

BUSINESS TO BE TRANSACTED

356. MINUTES

- a. To receive and approve distributed minutes of the Annual Statutory Meeting of Meppershall Parish Council held on Monday, 10th June 2019

357. CLERKS REPORT & MATTER ARISING

358. FINANCE

- a. **Update of Parish Facilities purchases**
 - i. To review income and expenditure for parish facilities and donation of delivered purchases.
- b. **Savings account** – To consider opening a savings account with Unity Trust Bank offering interest of 0.40% Gross.
- c. **Budget v Actual YTD** – Clerk to provide update
- d. **Document approval** - journal entries, bank reconciliations and bank statements.
- e. **Orders for the payment of money** - A schedule of payments will be distributed at the meeting for approval and authorisation.

359. PLANNING AND HOUSING

- a. **Applications since last Council meeting for consideration**
 - i. CB/18/04382/OUT– 1 Shefford Road, SG17 5LJ– AMENDED DESCRIPTION OF DEVELOPMENT - Demolition of garage and erection of five detached dwellings (single storey bungalows) including associated garages, hardstanding and new access to 1 Shefford Road. *Comments due 18th July.*
 - ii. CB/19/01835/FULL - Woodview Nurseries, Shefford Road, SG17 5LL - Erection of two dwellings on vacant nursery land. *Comments due by 6th August.*
 - iii. CB/19/02011/OUT - Land to the rear of Aco Technologies Plc, SG17 5TE - Outline planning permission for erection of up to 11,649sqm of B1, B2 and/or B8 employment floorspace and associated ancillary works, all matters reserved except means of access from Hitchin Road. *Comments due by 14th August.*
- b. **Other Planning Matters for consideration**
 - i. Clerk to provide update on appeals and enforcements.

360. NEIGHBOURHOOD PLAN

- a. **Report from Cllr Thomason.**

361. HIGHWAYS AND TRANSPORT

- a. **Hoo Road bollard** – Clerk to provide update

362. ENVIRONMENT AND LEISURE

- a. **Centenary Field Parish Facilities** - Update from Clerk.
 - i. Football pitches – To consider costs to install gates in fencing and pitch configuration.
 - ii. Play areas.
 - iii. Landscaping
 - iv. PC Stores
 - v. Contract variation
 - vi. Cemetery area – To consider options for water standpipe.
 - vii. Handover – To consider handover options of the MUGA and other areas.

- b. **Allotment Track** – Clerk to provide update
- c. **Litter Pick Plans** – Clerk to provide update

363. **HEALTH & SAFETY and RISK MANAGEMENT**

- a. **None**

364. **PROCEDURES & TRAINING**

- a. **GDPR** - Completion of GDPR Awareness Checklist for all Councillors and those working with the Council.
- b. **DPO Services** – To consider renewal of DPO services at a cost of £125.

365. **OTHER ISSUES, MEETINGS & MATTER ARISING**

- a. **VE Day 75 Celebrations** – Clerk to provide update
- b. **Meppershall Messenger AGM** – Cllr Bulley to provide update.
- c. **CBC Recycling Plant visit** - Cllr Bulley to provide update.
- d. **To consider response to CBC consultation on its' draft Statement of Licensing Policy.**
Response due by 1st September.
- e. **To consider request from Village Fayre Committee requesting vehicular access to land at bottom of Crackle Hill path leading to the village hall for the Village Fayre on 7th September 2019.**
- f. **CBC Town and Parish Council Conference** – Cllr Morgan to provide update.

366. **CLOSED SESSION**

Resolved that under Section 1 of the Public Bodies (Admissions to meetings) Act 1960 and in view of the confidential nature of business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw whilst matters pertaining to this item are discussed.

- a. **To consider response and options available to MPC after receiving threats of legal action from a resident against the Council.**

367. **CLOSE OF THE MEETING**

NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 9th September 2019 and 14th October 2019. The cut-off time for the receipt of papers for the September meeting agenda is 5 p.m. on Wednesday 28th August 2019.