

# MEPPERSHALL PARISH COUNCIL

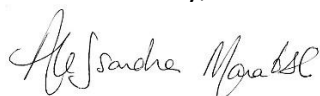
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Dear Sir/Madam,

You are hereby summoned to attend an ordinary meeting of the Parish Council of Meppershall on Monday 12<sup>th</sup> June 2017 commencing at 7.45 pm in the Village Hall, High Street, Meppershall.

Yours sincerely,



Ms. A Marabese  
Clerk to Meppershall Parish Council

Distribution: All Councillors  
Ward Councillors  
Notice Board

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## AGENDA

### 26. APOLOGIES FOR ABSENCE

### 27. CHAIRMANS ANNOUNCEMENTS

- a. Reminder of Councillors of Code of Conduct
- b. BATPC Annual General Meeting 19<sup>th</sup> October 2017 in Henlow Park Pavilion. 2 delegates to register in advance and motions for debate requested.
- c. Seafarers UK – Please fly the Red Ensign for Merchant Navy Day.

### 28. MEMBERS INTERESTS

- a. To receive declarations of interest from Councillors regarding items on the agenda
- b. To receive and provide outcome of requests for granting dispensations of disclosable pecuniary interests

### 29. MINUTES

- a. To approve distributed minutes of the Ordinary Meeting of Meppershall Parish Council held on Monday, 8<sup>th</sup> May 2017

The Chairman will suspend Standing Orders for a period of up to 15 minutes to receive reports from our Unitary Councillors and to allow members of the public to address the Council in relation to items on the agenda or request matters to be discussed at a subsequent meeting.

### 30. REPORTS FROM WORKING GROUPS

- a. PLANNING AND HOUSING
  - i. Planning Applications pending

1. CB/17/01041/OUT – Stocken House, 59 Shefford Road – demolition of dwelling and erection of 150 dwellings. All matters reserved except for means of access.  
*Currently with planning officers - This case has not yet been decided*

## ii. Approvals/Refusals/Withdrawals received

1. CB/17/01147/FULL – Sandy View Lane – construction of hard standing with gate and fence.  
*Full application refused*
2. CB/17/01410/FULL – 79A Shefford Road - Conversion and extension to detached double garage at the rear of the house for purposes of an annexe.  
*Full application granted*

## iii. Appeals

1. CB/16/05715/FULL – Woodview Nurseries – Change of use from vacant plant nursery to residential with detached dwelling.  
*Currently with planning officers - No appeal decision has been made*
2. CB/16/02868/FULL (APP/P0240/W/17/3167837). The Sugar Loaf ph - Change of use of public house (Use Class A4) to convenience store (Use Class A1).  
*Planning inspectorate decision - Appeal is dismissed*

## iv. Applications since last Council meeting for consideration

1. CB/17/00738/OUT – 100 High Street – Up to 38 dwellings.  
Revised noise assessment and supporting statement received  
*Comments due to CBC Planning by 16<sup>th</sup> June 2017*
2. CB/17/02143/FULL – Land adjacent to 23 Shefford Road – Six semi-detached chalet style bungalows and associated access, parking and landscaping.  
*Consultation period expires 19<sup>th</sup> June 2017*
3. CB/17/02186/LDCE - Arran Park Fishery, Meppershall - Lawful Development Certificate Existing for Use of land as recreational fishery and siting of 2 No. associated caravans  
*Consultation period expires 16<sup>th</sup> June 2017*
4. CB/17/02528/FULL - 52 Fildyke Road - Erection of two detached dwellings  
*Consultation period expires 30<sup>th</sup> June 2017*

## v. Enforcement / Other Planning Matters

1. CB/EN/17/0221 - The Village Hall, High Street, Meppershall - Alleged breach of condition attached to planning permission CB/16/01769/Full - traffic management.  
*Investigation underway*

## vi. Planning Application decisions

*Proposed - The Council provide the Clerk with the authority to respond to planning applications, after consulting with members of the Planning Working Group, when the deadline date for comments provided by CBC Planning cannot be extended so that resolution can be made in the next available Council meeting.*

## vii. Meppershall Action Group (MAG)

1. Cllr Thomason to report

**viii. Understanding Planning Courses**

Discussion and resolution regarding requirement to register interest / book members onto Understanding Planning Courses 1 & 2 as provided by the Local Council Public Advisory Service.

**ix. Street Naming and Numbering**

Discussion and resolution regarding proposals for street name suggestions requested by CBC for 78 properties to be built on the Village Hall site.

**b. FINANCE**

**i. Annual Audit and exercise of public rights update – Clerk to report**

**ii. Document approval - journal entries, bank reconciliation and bank statements.**

**iii. Grant requests**

1. Grant request received from MAGPAS Air Ambulance

**iv. Report on decision made regarding additional play equipment for Hoo Road / Old Road Meadow**

**v. Defibrillator relocation costs**

**c. HIGHWAYS**

**i. Cllr Smith R to report**

**d. ENVIRONMENT AND LEISURE**

**i. Cllr Merryweather to report**

**e. HEALTH & SAFETY and RISK MANAGEMENT**

**i. Cllr Chapman to report**

**f. COMMUNITY ASSETS**

**i. Cllr Smith P to report on The SugarLoaf Pub**

**g. NEIGHBOURHOOD PLAN**

**i. Cllr Bulley to report on Neighbourhood Planning meeting held at Campton on 5<sup>th</sup> June 2017**

**ii. Appointment of Neighbourhood Plan Review Working Group Spokesman (Village Plan previous year Cllr Bulley)**

**iii. *Proposed - The Council provide a mandate for a group to carry the Village Plan forward and develop a Neighbourhood Plan***

**h. PROCEDURES**

**i. Cllr Thompson to report - Powers and Functions of the Parish Council**

**31. OTHER MEETINGS**

**a. Police Strategy meeting – Clerk to report**

**b. Nunswood - Cllr Thompson to provide update on progress made**

**32. ALLOTMENTS**

- a. Rents review discussion and decision required.
- b. Clerk to provide tenant update

**33. HOO ROAD RESURFACING**

- a. Clerk to report on outstanding contributions and complaint

**34. WEBSITE ALTERATIONS**

- a. Discussion and resolution regarding proposed amendments to the content of the Parish Council pages of the Meppershall.org website, to include documents required for transparency.

**35. CLERKS REPORT & MATTER ARISING**

- a. Document sorting and retention
- b. Council Insurance
- c. Banking signatories and online access
- d. Waste removal
- e. Croudace site – noise, dust and delivery signs.
- f. Notice board relocation
- g. Parishioner request to increase precept for 2018/19

**36. ORDERS FOR THE PAYMENT OF MONEY**

A schedule of payments will be distributed at the meeting for approval and authorisation.

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NEXT PARISH COUNCIL MEETINGS - The next two Parish Council meetings will be Ordinary Meetings on 24<sup>th</sup> July 2017 and an Ordinary Meeting on 11<sup>th</sup> September 2017. The cut-off time for the receipt of papers for the July agenda is 5 p.m. on Wednesday 12<sup>th</sup> July 2017.