



MEPPERSHALL PARISH COUNCIL

Parish Clerk – Miss A Marabese

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Dear Sir/Madam

I hereby give notice that an ordinary Meeting of the Parish Council of Meppershall will be held in the Village Hall, High Street, Meppershall on Monday 10th April 2017 commencing at 7.45 pm.

Yours sincerely,

A Marabese
Parish Clerk

Distribution

All Councillors
Unitary Councillor A Brown

AGENDA

1. CHAIRMAN'S ANNOUNCEMENTS

- a. CPRE AGM 15th May 2017
- b. Litter picking support

2. MEMBERS' INTERESTS

Members may at this point declare an interest in any agenda item or may do so when the item comes up for discussion.

3. MINUTES

The Minutes of the Ordinary Meeting held on Monday 13th March 2017 at the Village Hall have been distributed to Councillors.

At this point the Chairman will suspend the Meeting to receive report(s) from our Unitary Councillors and to allow a period of up to 15 minutes for members of the public to ask questions or to raise matters of concern.

4. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE IN THIS AGENDA

5. REPORTS FROM WORKING GROUPS

a. PLANNING AND HOUSING WORKING GROUP

i. Planning Applications pending

- 1) CB/17/00738/OUT – 100 High Street – Up to 38 dwellings.
- 2) CB/17/00063/FULL – 79 Shefford Road – demolition of existing chalet/bungalow and erection of two 4 bedroom dwellings.
- 3) CB/17/00478/FULL – The Sugar Loaf ph, 25 High Street – documents distributed to working group
- 4) CB/17/01041/OUT – Stocken House, 59 Shefford Road – demolition of dwelling and erection of 150 dwellings. All matters reserved except for means of access.

- 5) CB/17/00738/OUT – 100 High Street – Up to 38 dwellings.
- 6) CB/17/01147/FULL – Sandy View lane – construction of hard standing with gate and fence.

ii. Approvals/Refusals/Withdrawals received

- 1) CB/17/00454/FULL – 79A Shefford Road, conversion of garage. **Withdrawn**

iii. Appeals Pending

- 1) CB/16/05715/FULL – Woodview Nurseries – Change of use from vacant plant nursery to residential with detached dwelling.

iv. Applications since last Council meeting for consideration

v. Enforcement / Other Planning Matters

vi. North Hertfordshire Homes

No further information

b. FINANCE MATTERS

i. Unity Trust Bank – change of mandate forms for completion.

Resolution required – The Council confirms that:

- Individuals named on the forms will be authorised signatories on all accounts.
- All instructions and changes will be given in line with the mandate
- That Unity Trust Bank may not make enquiries before acting on instructions given by any authorised signatory
- The council will notify Unity Trust Bank of any changes to the organisation in writing.

ii. Authorised payments from March 2017 – Cheque nos. 300512 payable to MR C J Waghorn has been destroyed since part of the funds were subject to income tax. The cheque has been replaced by two BACS payments – one for the tax-free portion of £4982.94, the other for taxed portion of £1788.60. The tax has been paid to HMRC as tax on earnings.

c. HIGHWAYS WORKING GROUP

i. Working Group Highways Report

Councillor Smith R to report on any issues arising since the last meeting

d. ENVIRONMENT AND LEISURE WORKING GROUP

i. Councillor Merryweather to report

e. OLD ROAD MEADOW

- i. A request has been received from Mr Tony Edwards through Cllr Merryweather as he would like to replace the broken seats and remove the self-set trees. There may be a small cost for this.

6. OTHER MEETINGS

7. ALLOTMENT FIELD

Further plots have been issued to new tenants.

a. PARISH PLAN REVIEW GROUP

Cllr Bulley to report on latest developments regarding the Parish Plan. The Group are requesting the Council provide a mandate for the group to carry the Village Plan forward and develop a Neighbourhood Plan.

8. COMMUNITY ASSET – THE SUGARLOAF PUB

Tribunal is still outstanding, Councillor Smith P to report any new developments

9. HOO ROAD RESURFACING

There are four contributions yet to be paid and steps are being taken to have these collected.

10. ANNUAL PARISH MEETING

This will be held on April 24th 2017

11. ORDERS FOR THE PAYMENT OF MONEY

A schedule of payments will be distributed at the meeting for approval and authorisation.

THE NEXT PARISH COUNCIL MEETINGS

The next two Parish Council meetings will be an Annual Statutory Meeting and Ordinary Meeting on 8th May 2017 and an Ordinary Meeting on 12th June 2017. The cut-off time for the receipt of papers for the May agenda is 5 p.m. on Wednesday 26th April 2017.