



# **MEPPERSHALL PARISH COUNCIL**

Parish Clerk – Mr C J Waghorn ACIB

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Dear Sir/Madam

I hereby give notice that an ordinary Meeting of the Parish Council of Meppershall will be held in the Village Hall, High Street, Meppershall on Monday 13th February 2017 commencing at 7.45 pm.

Yours sincerely,

C J Waghorn  
Parish Clerk

Distribution

All Councillors  
Unitary Councillor A Brown

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## **AGENDA**

- 1. CHAIRMAN'S ANNOUNCEMENTS**  
Unitary Councillor Lewis Birt
- 2. MEMBERS' INTERESTS**  
Members may at this point declare an interest in any agenda item or may do so when the item comes up for discussion.
- 3. MINUTES**  
The Minutes of the Ordinary Meeting held on Monday 8th January 2017 at the Village Hall have been distributed to Councillors.  
  
**At this point the Chairman will suspend the Meeting to receive report(s) from our Unitary Councillors and to allow a period of up to 15 minutes for members of the public to ask questions or to raise matters of concern.**
- 4. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE IN THIS AGENDA**

## **5 REPORTS FROM WORKING GROUPS**

### **5A PLANNING AND HOUSING WORKING GROUP**

#### **i] Planning Applications pending**

- a) CB/16/01769/FULL – The Village Hall, High Street.
- b) CB/TCA/16/00495 – 1 Marywells – Work to sycamore tree
- c) CB/17/00063/FULL – 79 Shefford Road – demolition of existing chalet/bungalow and erection of two 4 bedroom dwellings.

#### **ii] Approvals/Refusals/Withdrawals received**

- a) CB/16/05397/FULL – 87 High Street – first floor side extension approval
- b)

#### **iii] Appeals Pending - none**

#### **iv] Applications since last Council meeting for consideration –**

- a) CB/17/00478/FULL – The Sugar Loaf ph, 25 High Street – documents distributed to working group
- b) Landmark Ltd land at Shefford Road – proposal for 150 new properties  
Copies of the original documents received by the Clerk have been distributed to Councillors

#### **v] Nunswood /Nun's Wood**

This matter remains unresolved at present. The Clerk understands that the solution is in the joint hands of CBC and the Forestry Commission. Until the new licence is issued, the maintenance work will remain in abeyance

#### **vi) Enforcement / Other Planning Matters**

#### **vii) North Hertfordshire Homes**

No further developments

### **5B FINANCE MATTERS**

### **5C HIGHWAYS WORKING GROUP**

#### **i) Working Group Highways Report**

Councillor Smith R to report on any issues arising since the last meeting.

### **5D ENVIRONMENT AND LEISURE WORKING GROUP**

- a) **Councillor Merryweather to report** on other matters.

### **5E OLD ROAD MEADOW**

Matters arising

## **6 OTHER MEETINGS**

## **7 ALLOTMENT FIELD**

## **8. PARISH PLAN REVIEW GROUP**

Councillor Bulley to report on any developments prior to the issue of the plan

**9. COMMUNITY ASSET – THE SUGARLOAF PH**

Tribunal is still outstanding, Councillor Smith P to report any new developments

**10. HOO ROAD RESURFACING`**

The resurfacing of Hoo Road has been completed and some of the cottages contributions have already been received. It remains to be seen how effective the work has been when we receive heavy rain.

**11. ORDERS FOR THE PAYMENT OF MONEY**

A schedule of payments will be distributed at the meeting for approval and authorisation.

**12. ANNUAL PARISH MEETING**

A date in April needs to be established for the annual parish meeting which will be held in the village hall as usual.

**13. APPOINTMENT OF A NEW CLERK**

The position has been advertised and to date one applicant has been identified  
Chairman to report on progress

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**THE NEXT PARISH COUNCIL MEETINGS**

The next two Parish Council meetings will be an ordinary Meeting on 13<sup>th</sup> March 2017 and an ordinary meeting on 10<sup>th</sup> April 2017. The cut-off time for the receipt of papers for the March agenda is 5 p.m. on Tuesday 2nd March 2017